

PROPOSED MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE SECOND REGULAR MEETING OF NOVEMBER 28, 2006, COUNCIL CHAMBERS, CITY HALL.

Mayor Don Osborne called the meeting to order at 7:00 p.m. and requested all present to stand for a moment of silence.

Council Members present in answer to roll call were: Craig Bunes, Marlys Mjoen, Keith Mykleseth, Wayne Melbye, Harry Manole, Tom Vedbraaten, Dave Genereux and Frank Lindgren.

Staff present were: Pat Kelly, Tim Motherway, Mike MacDonald, Scott Kleven, Richard Rock, Tom Lindo, Aaron Parrish and Betty Arvidson.

**CROOKSTON FORUM**

There was no one present to address the Council.

**APPROVAL OF AGENDA**

On motion by Council Member Genereux, seconded by Council Member Lindgren and duly carried that the Agenda be approved as presented.

**CONSENT AGENDA**

On motion by Council Member Bunes, seconded by Council Member Manole and duly carried by roll call vote to approve the Consent Agenda which includes the following items:

- 6.01 City Council Minutes of November 14, 2006.
- 6.02 Resolution to approve City of Crookston bills and disbursements in the amount of \$171,595.59. Check Nos. 30288 through 30407. (Res. No. 24500)
- 6.03 Resolution to approve Liquor License Applications for year 2007. (Res. No. 24501)
- 6.04 Resolution to approve transfer of funds from the Improvement Fund (227) to the Street Improvement Fund (406) in the amount of \$338,170.52 to cover the City share of street improvements for 2006. (Res. No. 24502)
- 6.05 Resolution to approve declaring city owned property as "surplus property" and set bid opening for December 11, 2006, 3:30 p.m. (Res. No. 24503)

**PUBLIC HEARINGS**

Mayor Osborne stated there are two public hearings tonight and if anyone wishes to be heard during the public hearing to please come to the podium and state their name and address.

7.01 Mayor Osborne opened the public hearing to consider a Water Line Insurance Policy proposed by the City of Crookston.

Jim Kujawa, 741 Washington Avenue, asked what this policy was going to cover.

Pat Kelly, Public Works Director, stated it will cover leaks on service lines from the water main up to, and including, the curb-stop or valves on larger lines.

Mr. Kujawa stated he thinks this is a wonderful policy and is disappointed that more people did not show up for the public hearing. He asked if this also included the street repair for the line repair.

Kelly stated, yes it does.

Mr. Kujawa stated he did not feel that this public hearing was publicized very well, as there was just a notice in the paper.

Mayor Osborne stated that both media are represented here tonight and they will follow up on the policy.

Mr. Kujawa asked what the meter charge increase is all about.

Kelly stated that in order to pay for the leak repairs the residential customers will see a \$1.00 per month increase to their meter charge and those with larger lines will increase proportionately. This increase will be set aside to cover water leaks that are under this policy.

Mayor Osborne asked if anyone else wished to be heard and upon hearing none closed the public hearing.

7.02 Mayor Osborne opened the public hearing to collect public input on the close-out of grant #CDAP-03-0108-0-FY04.

Betty Arvidson, City Clerk-Treasurer, stated Robbin Carter and Judi Bruggeman, who had administered this grant, had planned to be here tonight, but due to the weather were unable to attend. She read a report that was prepared by Robbin as follows:

City of Crookston  
Small Cities Development Program  
CDAP-03-0108-O-FY04  
Public Hearing  
November 28, 2006

The purpose of this public hearing is to announce the completion and closeout of the 2004 Small Cities Development Grant.

In October, 2003 the City of Crookston applied for DEED Small Cities Development Program funds to acquire, clear and relocate 8 homes and 1 20 unit motel. These properties were severely damaged due to the landslide, which occurred in September of 2003. Four of the properties were damaged enough that they could no longer be occupied. The remaining four units and the motel were still occupied at the time of application, however, were still in danger in the event of any further land movement. These properties were all located between 6<sup>th</sup> Street and the Red Lake River in the City.

On May 5, 2004 funds were granted to the City of Crookston by DEED's Small Cities Development Program in the amount of \$475,000 to acquire, relocate and clear the above properties.

On November 4, 2005 the City of Crookston was awarded bonding dollars from the State of Minnesota for the Crookston Emergency Riverbank Protection and Erosion Control Project. A portion of this funding was used to acquire and clear the remaining properties which were originally applied for in October of 2003.

To date, a total of 9 properties (including a 20-unit motel) have been acquired, relocation paid to the eligible homeowners and tenants, and the properties have been cleared with a combination of the funds received in 2003 and in 2005.

Keith Mykleseth, Council Member Ward 3, stated this is a great project for those along the riverbank. He thanked the Mayor for his efforts in securing the funds to do this project.

Marlys Mjoen, Council Member Ward 2, also thanked the Mayor for his hard work and the staff for their extra work in getting this project accomplished. It looks very nice and will only look better when it gets completed. It seems like it was a long time ago, 2003, and, at that time it seemed like it was never going to get done. It has been an excellent project and we need to thank everyone involved.

Dave Genereux, Council Member at large, stated he had talked with some of the residents involved and they were pleased with the project for the most part. He asked if there are grant dollars to do any finishing work on the grounds to do mowing as it looks to be a little rough at this point.

MacDonald stated he is hopeful that we will be able to continue to do additional work to stabilize the bank. As part of that they will be doing more sloping of that area. In the event it is not possible, we will have to go in next spring and do some fine grading of the area.

Mayor Osborne asked if anyone else wished to be heard and upon hearing none closed the public hearing.

**REGULAR AGENDA**

8.01 On Motion by Council Member Mykleseth, Seconded by Council Member Vedbraaten and duly carried:  
Resolution to approve adopting a Water Service Line Insurance Policy and meter charge increase. (Res. No. 24504)

8.02 Final passage of an Ordinance amending City Code Chapter 3, entitled Municipal and Public Utilities – Rules and Regulations, Rates, Charges and Collections by adding a provision authorizing a program for Leak “Insurance” for service lines within streets.

Council Members voting in the affirmative: Buness, Mjoen, Mykleseth, Melbye, Manole Vedbraaten, Genereux and Lindgren.  
Council Members voting in the negative: none.

8.03 Final passage of an Ordinance annexing SW ¼ of Section 20, Township 150 North of Range 46 West of the Fifth Principal Meridian, Crookston Township.

Council Members voting in the affirmative: Buness, Mjoen, Mykleseth, Melbye, Manole Vedbraaten, Genereux and Lindgren.  
Council Members voting in the negative: none.

**REPORTS AND STAFF RECOMMENDATIONS**

Craig Bunes, Council Member 1<sup>st</sup> Ward, stated Taco John’s is up and running, and Arby’s will be coming soon.

Marlys Mjoen, Council Member 2 <sup>nd</sup> Ward	-	No Report.
Keith Mykleseth, Council Member 3 <sup>rd</sup> Ward	-	No Report.
Wayne Melbye, Council Member 4 <sup>th</sup> Ward	-	No Report.

Harry Manole, Council Member 5<sup>th</sup> Ward, wanted to wish “good luck” to our winter athletic teams.

Tom Vedbraaten, Council Member 6<sup>th</sup> Ward, thanked those from Ward 6 for re-electing him for another 4 years. He also wanted to thank his election judges: Diana Thompson, Mary Frendin, Jan Vallager and Maxine Wagner.

Dave Genereux, Council Member-at-Large, reminded citizens to drive carefully and to use their winter driving skills.

Frank Lindgren, Council Member-at-Large	-	No Report.
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Tom Lindo, IT Director, stated he has redesigned the City’s website and asked Mayor, Council and staff to take a look at it, and if they have any comments to let him know.

Pat Kelly stated that MnDOT is in the process of installing speed limit signs on East Robert from Paddy and Paul’s east to change the speed limit to 45mph.

Aaron Parrish, City Administrator, stated next Tuesday at 6:30 is our Truth in Taxation hearing.

On Motion by Council Member Lindgren, seconded by Council Member Bunes and duly carried that there being no further business to come before the City Council that said meeting be adjourned.

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Donald A. Osborne, Mayor

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Betty J. Arvidson, City Clerk/Treasurer