

PROPOSED MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE SECOND REGULAR MEETING OF DECEMBER 23, 2008, COUNCIL CHAMBERS, CITY HALL.

Mayor David Genereux called the meeting to order at 7:00 p.m. and requested all present to stand for a moment of silence.

ROLL CALL

Council Members present in answer to roll call were: Marlys Mjoen, Keith Mykleseth, Wayne Melbye, Harry Manole, Tom Vedbraaten, Guy Martin and Frank Lindgren.

Council Member absent: Craig Bunes.

Staff present were: Tim Motherway, Tom Lindo, Mike MacDonald, Scott Riopelle, Pat Kelly and Betty Arvidson.

CROOKSTON FORUM

There was no one present to address the council.

APPROVAL OF AGENDA

On Motion by Council Member Manole, Seconded by Council Member Lindgren and duly carried that the agenda be approved as presented.

CONSENT AGENDA

On motion by Council Member Mykleseth, seconded by Council Member Mjoen and duly carried by roll call vote to approve the Consent Agenda which includes the following items:

- 6.01 City Council Minutes of of the Special and Regular meetings of December 9, 2008.
- 6.02 Resolution to approve City of Crookston bills and disbursements in the amount of \$474,797.06. Ck. Nos. 36037 through 36173. (Res. No. 24971)
- 6.03 Resolution to approve 2009 License renewals. (Res. No. 24972)
- 6.04 Resolution to approve partial payment estimate No. 2, Crookston Flood Control Project stage 3B – Phase 1, to Spruce Valley Corporation in the amount of \$1,164,868.39. (Res. No. 24973)
- 6.05 Resolution to approve partial payment estimate No. 13, Crookston Flood Control Project stage 3A & 4, to Spruce Valley Corporation in the amount of \$38,062.42. (Res. No. 24974)
- 6.06 Resolution to approve receiving report and calling for hearing on improvements for the 2009 Street Improvements. (Res. No. 24975)
- 6.07 Resolution to approve payment to Crookston Townhomes Limited Partnership, Public Development Agreement, Tax Increment District No. 3-4 in the amount of \$13,911.95. (Res. No. 24976)
- 6.08 Resolution to approve payment to Tri-Valley Opportunity Council Inc., Public Development Agreement, Tax Increment District No. 3-7 in the amount of \$8,245.68. (Res. No. 24977)
- 6.09 Resolution to approve Change Order No 1, Crookston Arena Project, utility and site work, to R.J. Zavoral and sons for an increase of \$1,855.12. (Res. No. 24978)
- 6.10 Resolution to approve entering into an Arena Lease Agreement with the Regents of the University of Minnesota. (Res. No. 24979)
- 6.11 Resolution to approve entering into an Arena Lease Agreement with Independent School District No. 593. (Res. No. 24980)
- 6.12 Resolution to approve adopting a Citizens Participation Plan for SCDP grant application. (Res. No. 24981)
- 6.13 Resolution to approve entering into a Mutual Aid Agreement with Polk County for law enforcement personnel and equipment. (Res. No. 24982)
- 6.14 Red White and Blue Taxi and Shuttle Service from Grand Forks.
- 6.15 Dance permit for UMC Ag Arama, January 31, 2009, 9 p.m. to 1 a.m., Crookston Armory.

PUBLIC HEARINGS

- 7.01 Mayor Genereux opened the public hearing to consider the proposed 5-year Capital Improvement Plan for the City of Crookston. He stated if anyone wished to be heard to please come to the podium and state their name and address.

Clerk/Treasurer Arvidson stated the proposed 5-year Capital Improvement Plan for years 2009 through 2013 was sent to the Mayor and Council for their review. She stated staff has been putting together a Capital Improvement Plan the last few years in order to streamline the budget process which has worked very well. The goal is to maintain a level amount of capital improvements each year, again aiding in the budget process. This is just a plan and is not written in stone. It is used as a guideline and subject to change with Council approval. She asked if anyone had any specific questions she could answer.

Council Member Mjoen wanted to emphasize what Arvidson had stated and that this is just a plan and it is not set in stone. It could be subject to change depending on budget issues both at the State level and Local level.

Mayor Genereux asked if anyone else wished to be heard and upon hearing none, closed the public hearing.

7.02 Mayor Genereux opened the public hearing on the proposed budget for 2009 and on the amount of the property taxes it is proposing levy in 2009.

Arvidson stated the total budget proposed for 2009 is \$10,485,303. This is an increase of 12.56% over 2008. Keep in mind that the Improvement Fund shows a significant increase in budget. This doesn't mean there is additional spending in that fund. Over the past couple years we have worked through the Improvement Fund determining its cash flow. It is just a matter of recognizing the true expenditures from that fund. The General Fund budget is proposed to be \$4,596,724, which is an increase of 4.06% over 2008. This is our operation fund, which a majority of the operations for the City of Crookston are under. Taking the total budget and subtracting out estimated receipts the City hopes to receive in 2009, less any aid, leaves an amount to be levied of \$1,569,235, which is a 0% increase over 2008.

Council Member Mjoen pointed out that removing the increase in the Improvement Fund, as Arvidson stated, shows an overall increase of 3.92% in the budget for 2009.

Mayor Genereux asked if anyone else wished to be heard and upon hearing none, closed the public hearing.

REGULAR AGENDA

- 8.01 On motion by Council Member Mykleseth, Seconded by Council Member Mjoen and duly carried:
Resolution to approve a Five-Year Capital Improvement Plan for the City of Crookston. (Res. No. 24983)
- 8.02 On motion by Council Member Lindgren, Seconded by Council Member Melbye and duly carried:
Resolution to approve adopting the final budget for 2009. (Res. No. 24984)
- 8.03 On motion by Council Member Mjoen, Seconded by Council Member Martin and duly carried:
Resolution to approve adopting the final property tax levy for 2009. (Res. No. 24985)
- 8.04 Final Passage of Ordinance No. 17, dealing with changeable copy signs and flashing signs.

Council Members voting in the affirmative: Marlys Mjoen, Keith Mykleseth, Wayne Melbye, Harry Manole, Tom Vedbraaten, Guy Martin and Frank Lindgren.

Council Members voting in the negative: None.

On Motion by Council Member Mykleseth, seconded by Council Member Manole and duly carried to allow non-essential employees to be able to go home at 3:00 p.m. on December 24 in observance of Christmas Eve.

REPORTS AND STAFF RECOMMENDATIONS

Guy Martin, Council Member At-Large - No report.

Tom Vedbraaten, Council Member Ward 6, commented on the good job the snow removal crew has been doing.

Harry Manole, Council Member Ward 5, thanked the staff for the retirement party that was held for he and Council Member Bunes last week, stating it has been a pleasure working with everyone the last 18 years and he congratulated the Department Heads on doing a great job.

Wayne Melbye, Council Member Ward 4 - No report.
Keith Mykleseth, Council Member Ward 3 - No report.

Marlys Mjoen, Council Member Ward 2, - No report.
Frank Lindgren, Council Member-at-Large - No report.

Council Members and staff wished everyone a Merry Christmas and Happy New Year, and thanked Harry Manole for his 18 years of service to the City of Crookston.

Mayor Genereux stated the Council approved entering into lease agreements with both UMC and the School District for the arena. He thanked both entities for their work on this as they are a valuable partner in the arena.

Genereux stated that snow has been a big issue the past couple of weeks and he asked the public to be patient as staff is doing the best job they can in getting the snow removed. He also wished everyone a Merry Christmas and Happy New Year and thanked Harry for his 18 years of service to the City of Crookston

ADJOURNMENT

Mayor Genereux declared the meeting adjourned at 7:18 p.m.

David W. Genereux, Mayor

Betty J. Arvidson, City Clerk/Treasurer