

PROPOSED MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE SECOND REGULAR MEETING OF JUNE 23, 2009, COUNCIL CHAMBERS, CITY HALL.

Mayor David Genereux called the meeting to order at 7:00 p.m. and requested all present to stand for a moment of silence.

**ROLL CALL**

Council Members present in answer to roll call were: Dana Johnson, Wayne Melbye, Dale Stainbrook, Tom Vedbraaten, and Frank Lindgren.

Council Members absent: Marlys Mjoen, Keith Mykleseth and Guy Martin.

Staff present were: Tom Lindo, Pat Kelly, Mike MacDonald, Scott Kleven, Richard Rock, Gene Wisness, Aaron Parrish and Betty Arvidson.

**CROOKSTON FORUM**

Bobby Baird and Jaime Lemke, neighbors to 121 7<sup>th</sup> Street East, expressed their concern on the condition of the yard and house. The grass and weeds are long, there is a tree that was cut down and part of it is still laying in the yard, they started siding the house a couple of years ago putting Tyvek paper on, which a lot of it has blown off into Lemke's yard, the fence is falling down and now they have seen raccoons living in the yard. Mayor Genereux stated staff would look into it and Richard Rock would get back to them.

**APPROVAL OF AGENDA**

On motion by Council Member Lindgren, seconded by Council Member Vedbraaten and duly carried that the Agenda be approved as presented.

**CONSENT AGENDA**

On motion by Council Member Vedbraaten, seconded by Council Member Melbye and duly carried by roll call vote to approve the Consent Agenda which includes the following items:

- 6.01 Council Minutes of June 9, 2009.
- 6.02 City of Crookston bills and disbursements in the amount of \$131,449.25. Check Nos. 37397 through 37515. (RES. No. 25062)
- 6.03 Resolution to approve re-appointment of Wayne Melbye to the Convention & Visitors Bureau. (RES. No. 25063)
- 6.04 Resolution to approve re-appointment of Angie Magsam to the Convention & Visitors Bureau. (RES. No. 25064)
- 6.05 Resolution to approve appointment of Kristi Thorfinnson to the Convention & Visitors Bureau. (RES. No. 25065)
- 6.06 Resolution to approve setting public hearing on the Wellhead Protection Plan Phase II. (RES. No. 25066)
- 6.07 Resolution to approve Change Order No 2, Crookston Arena Project, utility and site work, to R.J. Zavoral and Sons, Inc. for an increase of \$19,418.30. (RES. No. 25067)
- 6.08 Resolution to approve Partial Payment Estimate No. 4, Final, to R.J. Zavoral & Sons, Inc., East Grand Forks, MN in the amount \$101,499.25. (RES. No. 25068)
- 6.09 Resolution to approve resolution for the sale of Lot 1, Block 2, Eickhof 3rd Resubdivision. (RES. No. 25069)
- 6.10 Resolution to approve entering into an agreement for professional services between Short Elliott Hendrickson Inc. (SEH) and the City of Crookston for design services related to flood protection projects to be located in Jerome's Addition (Stage 5), and in the Wood's Addition (Stage 6). (RES. No. 25070)
- 6.11 Resolution to approve plans and specifications and ordering advertisements for bids on the Crookston /Flood Control Project Stage 3B – Phase 2. (RES. No. 25071)
- 6.12 Special Sports or Convention Facilities License, 1979 Class Reunion Social, Old Upper Deck, Liq. Lic. holder: Irishman's Shanty.

**PUBLIC HEARINGS**

7.01 Mayor Genereux opened the public hearing on Special Service District Flood Fee. Arvidson stated this would be the thirteenth year of the fee. The proposal is to have the fees remain the same as 2009. They are; \$50/year for an undeveloped lot; \$100/year for developed parcels located outside the 100 year Flood Plain; \$150/year for developed parcels located within the 100 year Flood Plain; \$300/year for developed parcels located within a previous 100 year Flood Plain that due to a flood control project are no longer located in the mapped 100 year Flood Plain.

Tom Chapman, 410 Bridge Street stated he had a few questions. He asked if the information as to what the flood fee has been spent on is public or not. Arvidson stated that it is public information. He asked what the balance is in the SSD Flood Fee account.

Arvidson stated it is currently \$1.5M. He wanted to know if there was a vote for this fee in the first year. Arvidson stated the same process has been done every year since the beginning. There is a fee proposed, a public hearing held and if Council adopts the proposed fee the citizens have 45 days to vote against the proposed fee. If 35% of the parcels vote against it the fee fails and a new proposal would have to be made and the process would start all over again.

Mayor Genereux asked if anyone else wished to be heard and upon hearing none closed the public hearing.

7.02 Mayor Genereux opened the public hearing on vacating a portion of Johnson Street from Woodland Avenue to the Red Lake River. Arvidson stated the City owns the parcels on both sides of this street. Staff has requested this portion of Johnson Street be vacated in order to facilitate the moving of two flood control buyout houses onto the lots. This would allow the reconfiguration of the two lots in order to accommodate the houses. Mayor Genereux asked if anyone else wished to be heard and upon hearing none closed the public hearing.

## **REGULAR AGENDA**

- 8.01 On motion by Council Member Lindgren, seconded by Council Member Johnson and duly carried:  
Resolution to approve authorizing to levy on all property Special Service District Charges for flood control. (RES. No. 25072)
- 8.02 On motion by Council Member Melbye, seconded by Council Member Johnson and duly carried:  
Resolution to approve vacation of a portion of Johnson Street from Woodland Avenue to the Red Lake River. (RES. No. 25073)
- 8.03 On motion by Council Member Vedbraaten, seconded by Council Member Stainbrook and duly carried:  
Resolution to approve variance to reduce the required setback adjacent to city street from 50 feet to 0 feet to develop adequate parking in Lot 1, Block 5 North Acres Addition for Danks & Lund, LLC. (RES. No. 25074)
- 8.04 On motion by Council Member Vedbraaten, seconded by Council Member Johnson and duly carried:  
approve variance to increase the maximum allowable height of ground sign from 9 feet to 20 feet, and increase the allowable area from 75 square feet to 100 square feet in Lot AA, Auditor's Replat of the Industrial Addition, Titan Machinery, Inc. (RES. No. 25075)

## **REPORTS AND STAFF RECOMMENDATIONS**

Scott Kleven, Parks & Recreation Director, invited the Mayor and Council to the new Lions shelter dedication at Highland Park on Monday, June 29<sup>th</sup> at 6:00 PM.

Pat Kelly, Public Works Director stated the 2009 Street Improvement contractor will be starting on the street projects. They will start milling on North Front, Birch and Hoven Lane. Kelly suggested that citizens should try to avoid this area during this process.

Richard Rock stated we are starting to experience turbulent weather and families should review their storm plans. Melbye asked if City Hall was still a storm shelter and Rock stated it is.

Frank Lindgren, Council Member At-Large - No Report.

Dana Johnson, Council Member 1<sup>st</sup> Ward, informed the Mayor/Council the National Night Out, scheduled for August 4<sup>th</sup> from 4:30 to 7:30 will have a booth set up for them. She also asked that if any one wanted to volunteer for the dunk tank to let her know.

Wayne Melbye, Council Member 4<sup>th</sup> Ward - No Report.

Dale Stainbrook, Council Member 5<sup>th</sup> Ward, relayed a "thanks" to the Police Department from the citizens in the Jerome's Addition for their patrolling presence at the park in their Addition. They really appreciate it.

Tom Vedbraaten, Council Member 6<sup>th</sup> Ward, said he has noticed that pet owners have been leaving bags of pet feces along the fence on North Broadway and asked they not do that anymore.

Aaron Parrish, City Administrator wanted citizens to know there will be a form on the city's website for input on the 2010 budget.

## **ADJOURNMENT**

Mayor Genereux declared the meeting adjourned at 7:22 p.m.

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David W. Genereux, Mayor

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Betty Arvidson, City Clerk-Treasurer

