

PROPOSED MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE SECOND REGULAR MEETING OF JANUARY 23, 2012, COUNCIL CHAMBERS, CITY HALL.

Mayor David Genereux called the meeting to order at 7:00 p.m. and requested all present to stand for a moment of silence.

ROLL CALL

Council Members present in answer to roll call were: Tom Jorgens, Dana Johnson, Keith Mykleseth, Wayne Melbye, Dale Stainbrook, Tom Vedbraaten, Bob Quanrud, and Frank Lindgren.

Council Member absent: None

Staff present were: Mike MacDonald, Scott Riopelle, Tina Trostad, Tim Froeber, Tom Lindo, Pat Kelly, Tim Motherway, Matt Johnson, and Betty Arvidson

CROOKSTON FORUM

There was no one present to address the Council.

PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS

APPROVAL OF AGENDA

Mayor Genereux asked to add to the regular agenda the Employment Contract for the City Administrator position. On motion by Council Member Johnson, seconded by Council Member Melbye and duly carried to approve the agenda as amended.

CONSENT AGENDA

Council Member Vedbraaten asked that item No. 6.04 be moved to the Regular Agenda. On motion by Council Member Jorgens, seconded by Council Member Lindgren and duly carried to approve the consent agenda which contains the following items:

- 6.01 Approve proposed Council Minutes of January 3, 2012 and January 9, 2012.
- 6.02 Resolution to approve City of Crookston bills and disbursements in the amount of \$1,320,161.06. Check Nos. 43957-44073. (RES NO 25641)
- 6.03 Resolution to approve 2011 Pay Equity Report. (RES NO 25642)
- 6.04 This item was moved to item 8.02 under the Regular Agenda.
- 6.05 Resolution authorizing execution of grant agreement for the funding of the Drug Task Force. (RES NO 25643)
- 6.06 Resolution to approve Application for Variance to reduce front yard from 25 feet to 0 feet, part of Lot 2 and Lot 3, Block 31, Original Townsite of Crookston, Crookston, MN. (RES NO 25644)
- 6.07 Resolution to approve Application for Variance to reduce side yard from 35 feet to 30 feet and rear yard from 50 feet to 20 feet, Lots 43, 44, 45, 46, 47 and 48, Norcross Addition, Crookston, MN. (RES NO 25645)
- 6.08 Resolution approving Partial Payment Estimate No. 6, Flood Control Project Stage 5-LeBlanc's Addition to Spruce Valley Corporation. (RES NO 25646)
- 6.09 Resolution approving Partial Payment Estimate No. 1, Flood Control Project Stage 5-Jerome's Addition to Reiner Contracting, Inc. (RES NO 25647)
- 6.10 Gas Fitters and Plumber's License, One Hour Heating & Air Conditioning, Grand Forks, ND.

PUBLIC HEARING

- 7.01 Mayor Genereux opened the public hearing on the 2012 Street Improvements and stated if anyone wished to be heard to please come to the podium and state their name and address.

City Clerk/Treasurer stated the first project for 2012 is the reconstruction of Albert Street from Third Avenue North to Fourth Avenue North. The engineer's estimate for the project is \$82,690.75.

Clayton Briggs, 229 James Ave NE, stated that he understands that this section of road is in need of repair and was wondering why it wasn't extended down further. He owns property and would like to see curb and gutter added on.

Pat Kelly, Public Works Director, stated the block of Albert, from 3rd Avenue to 4th Avenue, is significantly more deteriorated than the blocks going south. At this time, based on the City's cost sharing on street projects there is only so much money

per year to do projects. This block was severely in need of a project where the rest of the street wasn't as bad. The City, in our plan, didn't have the money to do all of it because we do a significant cost share on projects.

Briggs asked if it would be cheaper to extend it as it would be a larger project. Kelly stated the larger the project there is a potential for cost savings. Reconstruction is running approximately \$80,000 a block and when you start taking on additional blocks it is a significant increase in cost to the City. We currently have a three-year Street Improvement Plan which tries to identify those streets that are the most severely distressed. Kelly went on to say when he looked at Albert from 3rd Ave. and South he felt we could get some additional life out of that street. It is beyond an overlay so we will be looking at a reconstruction of that stretch of Albert Street in the future.

Arvidson stated the second project is the bituminous mill and overlay of Central Avenue from Albert Street to Barrette Street. The engineer's estimate for the project is \$162,510.81.

Council Member Mykleseth asked how many blocks of Central Ave was being done? Kelly stated we are working from Albert Street to Barrette Street. Mykleseth was trying to determine the price per block. Kelly stated it is approximately 2000 ft. and blocks are typically 300 ft.

Mayor Genereux asked if anyone else wished to be heard and upon hearing none closed the public hearing.

REGULAR AGENDA

- 8.01 A motion was made by Mykleseth, seconded by Quanrud and duly carried to approve ordering improvements and preparation of plans and specifications for the 2012 Street Improvements. (RES NO 25648)
- 8.02 A motion was made by Mykleseth, seconded by Vedbraaten and duly carried to designate Michael MacDonald as the Certified Building Official for the City of Crookston. (RES NO 25649)
- 8.03 A motion was made by Jorgens, seconde by Johnson to approve a City Administrator Employment Agreement for Tony Chladek as presented. After a lengthy discussion a friendly amendment was made by Jorgens, seconded by Johnson to amend Section 2 – Compensation to start at \$92,000; \$94,000 after a satisfactory 6 month review; \$96,000 after a satisfactory 12 month review plus 2%. Motion carried.
- Council Members voting in the affirmative: Jorgens, Johnson, Mykleseth, Stainbrook, Vedbraaten, and Lindgren.
Council Member voting in the negative: Melbye and Quanrud.

REPORTS AND STAFF RECOMMENDATIONS

Tim Froeber, Fire Chief, introduced the City's new Building Official – Matt Johnson.

Tom Jorgens, Council Member 1st Ward, thanked everybody for all of the good work over the weekend for making Crookston look good as a community during the recruitment process.

Dana Johnson, Council Member 2nd Ward - No report.

Keith Mykleseth, Council Member 3rd Ward - No report.

Wayne Melbye, Council Member 4th Ward - No report.

Dale Stainbrook, Council Member 5th Ward, thanked staff for the work over the weekend. He heard from the candidates how impressed they were with the Department Heads.

Tom Vedbraaten, Council Member 6th Ward - No report.

Bob Quanrud, Council Member-at-Large - No report.

Frank Lindgren, Council Member-at-Large - No report.

The Mayor and Council welcomed Matt to the staff.

ADJOURNMENT

Mayor Genereux declared the meeting adjourned at 7:42 PM.