

# City Of Crookston

Inspection Department  
620 South Main  
Crookston, MN 56716  
Phone (218) 281-5713  
Fax (218) 281-4594

## RESIDENTIAL BUILDING PERMIT APPLICATION

Office Use Only	
Date Issued	/ /
Parcel #	
Permit #	Flood plain Y/N
Permit Fee	

**Applicant is:** Contractor  Owner

### Site Information

Job Address
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### Owner Information

Owners Name		Phone	
Address	City	State	Zip

### Contractor

Name		License no.	
Address	City	State	Zip
Contact Person	Phone	Cell phone	

### Use Of Building

<input type="checkbox"/> 01 Single Family	<input type="checkbox"/> 02 Multiple Family	<input type="checkbox"/> 03 Garage/ Accessory Building
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### Class Of Work

<input type="checkbox"/> 01 New	<input type="checkbox"/> 02 Addition	<input type="checkbox"/> 03 Alteration/Remodel	<input type="checkbox"/> 04 (Maint.) Repair/ Replace	<input type="checkbox"/> Demo	<input type="checkbox"/> Curb/ Street cut
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### Description Of Work


### Project Details

Start Date / /	Estimated Completion Date / /	Project Value \$
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- For construction of a new home or addition please see attached list of required plan submittals.
- Separate permits are required for mechanical, plumbing, electrical, and curb / street cut.
- **All electrical work requires a licensed electrical contractor unless the person doing the work is the owner & resident of the dwelling. The person doing the work must also call the State Electrical Inspector for a permit. Contact number (218)-556-3829**
- For applications that are faxed to the office please call for permit fee.
- Permits will not be processed until payment in full is received in the Building Officials Office.

**Owner Statement- To be completed only when the owner is the permit applicant**

I understand the State of Minnesota requires residential contractors, residential remodelers and residential roofers be licensed to work in the State unless they qualify for a specific exemption from the licensing requirements. **By signing this statement, I certify that I am building or improving this dwelling myself.** I claim to be exempt from state licensing requirements because I am not in the business of building on speculation or for resale. I also acknowledge that, because I do not have a state license, I forfeit any mechanic's lien rights to which I may otherwise have been entitled under MS 514.01. I further acknowledge I may be hiring independent contractors to perform certain aspects of the improvements on this dwelling, and I understand some of these contractors may be required to be licensed by the State. I understand unlicensed residential contracting, residential remodeling and residential roofing activity is a misdemeanor under Minnesota law, and I forfeit my rights to reimbursement from the Contractors Recovery Fund in the event any contractors I hire are unlicensed. **The person doing the work must call for all necessary inspections.**

Owner's Signature	Date
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Contact the Department of Labor & Industry to determine if a contractor is licensed or to check on contractor status. By phone call 1-651-284-5065 or online at [www.doli.stste.mn.us](http://www.doli.stste.mn.us) go to Residential Building Contractor, License lookup, once on this screen use search tips for further information, and search under, lookup a business license.

**Applicant's Signature**

I hereby apply for a Building Permit and acknowledge that the information above is complete and accurate. That the work will be performed in accordance with the conditions of the permit, approved plans and specifications, and the Minnesota State Building Code and city ordinances. **The person doing the work must call for necessary inspections** and ensure the work remains accessible and exposed for inspection purposes. Permit becomes void if work does not begin within 180 days or is suspended at any time for over 180 days.

Applicant's Signature	Date
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Building Official's approval for issuance	Date
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