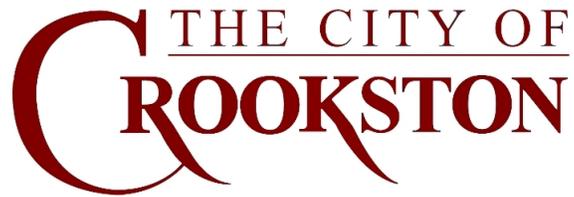


Mayor -Dale Stainbrook

Council Members:
W-1 Joseph Shostell
W-2 Henry Fischer
W-3 Clayton Briggs
At Large – Wendy Ault



Council Members:
W-4 Donald R Cavalier
W-5 Derek Brekken
W-6 Dylane Klatt
At Large – Morgan Hibma

CITY COUNCIL AGENDA
February 2, 2026, at 5:30PM

The City's YouTube Channel is <https://www.youtube.com/c/CityofCrookstonChannel>

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CROOKSTON FORUM** - *Individuals may address the Council about any item not contained on the regular agenda. A maximum of 15 minutes is allotted for the Forum. If the full 15 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or the Commission for future reports.*
4. **PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS**
5. **APPROVE AGENDA** - *Council Members may add items to the agenda, including items contained in the Council Information memorandum for discussion purposes or staff direction only. The Council will not usually take official action on items added to the agenda.*
6. **CONSENT AGENDA** - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests. In that event, the item will be removed from the consent Agenda and placed elsewhere on the agenda.*
 - 6.01 Approve Proposed City Council Meeting Minutes from January 20, 2026.
 - 6.02 Resolution to approve City of Crookston Bills and Disbursements for \$454,052.60 Check Nos 76459-.
 - 6.03 Resolution to approve the 2026 Gas Fitters and Cement Mason License.
 - 6.04 Resolution regarding approving the 2026 City Boards and Committee appointments.
 - 6.05 Resolution approving the satisfaction of a Deferred Loan Repayment Agreement and Mortgage with Michael Q. Schulz.
 - 6.06 Resolution to accept a donation of \$100 for Parks & Recreation in memory of Jackie Frantz from Chuck Leonard and Lynn Tiedeman.
 - 6.07 Resolution authorizing the Crookston Fire Department to enter into a Fire Service Agreement with the Regents of the University of Minnesota, Crookston.
7. **PUBLIC HEARINGS**
 - 7.01 Public Hearing to consider a request related to the Minnesota Investment Fund (MIF) assistance provided to Northstar Lime LLC.
8. **REGULAR AGENDA**
9. **COUNCIL REPORTS**
10. **ADJOURNMENT**

OFFICIAL MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE COUNCIL MEETING OF JANUARY 20, 2026, COUNCIL CHAMBERS, CITY HALL.

Mayor Stainbrook called the meeting to order at 5:30 p.m. and requested all present to stand to recite the Pledge of Allegiance.

ROLL CALL

The Council Members present in answer to the roll call were: Morgan Hibma, Joseph Shostell, Henry Fischer, Clayton Briggs, Donald Cavalier, Dylane Klatt, and Wendy Ault.

Council Members Absent: Derek Brekken

Staff present: Darin Selzler, Shane Heldstab, Greg Hefta, Ashley Rystad, Keenan Devier, Bryce Spivey, and Joel Pyles.

CROOKSTON FORUM

During the Crookston Forum, Tiffany Olsen of 338 Chrome Street addressed the City Council to express her family's gratitude to Crookston police officers and Crookston Area Ambulance personnel. She described a serious table saw accident involving her father on December 31 that quickly became an emergency. She praised the prompt, calm, and professional response of EMS and law enforcement, noting that their actions brought control and reassurance during a frightening situation. Ms. Olsen specifically thanked EMS responders for their skilled and compassionate care, as well as Officers their professionalism and kindness, including returning after the incident to check on her mother. She emphasized the lasting positive impact their actions had on her family and expressed deep appreciation for all emergency responders.

Bishop Jensen of 314 Leonard Avenue addressed the Council regarding the recent budget adoption, stating that the final 8% increase did not reflect public input and encouraging greater consideration of public feedback in future budget discussions. He also thanked the Crookston Police Department for their response to an online threat involving his business. Additionally, he raised concerns about public safety and requested information on the City's plans and communication strategies to address potential civil unrest or emergency situations.

PRESENTATION AND PUBLIC INFORMATION ANNOUNCEMENT

APPROVAL OF AGENDA

Mayor Stainbrook asked if anyone wished to add any items to the agenda. Hearing none, on motion by Council Member Briggs, seconded by Council Member Fischer; it was duly carried to approve the agenda.

CONSENT AGENDA

Mayor Stainbrook asked if anyone wished to remove any items from the Consent Agenda. Council Member Shostell requested to remove 6.13 a Resolution approving a Cannabis Lower-Potency Hemp Edible Retailer License for Two Captains Inc. for further discussion. On motion by Council Member Cavalier, seconded by Council Member Klatt; it was duly carried to approve the consent agenda.

- 6.01** Approve Proposed City Council Meeting Minutes from January 5, 2026.
- 6.02** Resolution to approve City of Crookston Bills and Disbursements for \$896,970.51 Check Nos 76345-76458. (Res No. 28245)
- 6.03** Resolution to approve the 2026 Gas Fitters and Cement Mason License. (Res No. 28246)
- 6.04** Resolution regarding approving the Confidence Learning Center application for lawful gambling premise permit at the Eagles. (Res No. 28247)
- 6.05** Resolution regarding accepting a \$20.00 donation from Patricia Coauette in memory of Jackie Frenz for Parks and Rec Department. (Res No. 28248)
- 6.06** Resolution calling for a public hearing regarding a request for a one-year extension of the Minnesota Investment Fund (MIF) compliance date for NorthStar Lime, LLC. (Res No. 28249)
- 6.07** Resolution regarding 3rd payment to Gustafson & Goudge, INC for the 2025 hangar construction for the Crookston Municipal Airport. (Res No. 28250)

- 6.08** Resolution establishing procedures relating to compliance with reimbursement bond regulations under the Internal Revenue Code. (Res No. 28251)
- 6.09** Resolution authorizing approval of task order No. 20 with Advanced Engineering and Environmental Services, LLC for 2026 general engineering services. (Res No. 28252)
- 6.10** Resolution authorizing approval of task order No. 21 with Advanced Engineering and Environmental Services, LLC (AE2S) for 2026 funding support services. (Res No. 28253)
- 6.11** Resolution regarding approving the 2026 Council Committees. (Res No. 28254)
- 6.12** Resolution regarding approving the 2026 City Boards and Committee appointments. (Res No. 28255)
- 6.13** This item was removed to 8.04 for further discussion.

PUBLIC HEARING

REGULAR AGENDA

8.01 A motion was made by Council Member Cavalier and seconded by Council Member Ault. The resolution was updated following January 5, 2026, Ways and Means Committee meeting to clarify that the City would donate the land to a future developer. Voting no was Council Member Shostell, Council Members voting yes were: Hibma, Fischer, Cavalier, Briggs, Klatt and Ault. Motion carried to Resolution regarding DEED Redevelopment Grant Program Application Authorization for the Tri Valley Building. (Res No. 28256)

8.02 Motion made by Council Member Fischer, seconded by Council Member Briggs; as discussed at the January 5 Ways and Means meeting. While the original estimated implementation cost was \$32,800, the actual cost to implement Phase 1 is \$20,037. The motion was duly carried to approve the Resolution regarding the ABDO position Classification and Compensation Study Report Phase 1 Non-Union Positions. (Res No 28257)

8.03 Motion made by Council Member Hibma, seconded by Council Member Cavalier, Council members highlighted her extensive experience in municipal economic development, grant management, strategic planning, and project coordination. Ms. Wyum has served with the City since 2024, most recently as a project coordinator, and has acted as lead for community development operations during the vacancy. Council members expressed strong support for her qualifications, leadership, and commitment to the community. It was duly carried to approve Resolution to approve Taylor Wyum as the New Community Development Director. (Res No. 28258)

8.04 Motion made by Council Member Cavalier, seconded by Council Member Klatt; The license is required under state law for retailers selling lower-potency hemp edible products and represents a formal compliance step, as the business has previously sold such products. Council discussion noted that the City cannot limit the number of lower-potency hemp retailers under state statute and that oversight and compliance checks are required Voting no was Council Member Shostell and Briggs, Council Members voting yes were: Hibma, Fischer, Cavalier, Klatt and Ault. Motion carried to approve Resolution approving a Cannabis Lower-Potency Hemp Edible Retailer License for Two Captains Inc. (Res No. 28259)

REPORTS FROM CITY COUNCIL MEMBERS

Joseph Shostell, Council Member 1st Ward,

- No report

Henry Fischer, Council Member 2nd Ward,

- No report

Clayton Briggs, Council Member 3rd Ward,

- Thank you to the Crookston Police Department and ambulance service for their quick response in my home accident.

Donald R Cavalier, Council Member 4th Ward,

- No report

Derek Brekken, Council Member 5th Ward,

- Welcome Mr. Roscoe.

Dylane Klatt, Council Member 6th Ward,

- No report

Wendy Ault, Council Member-at-Large,

- No report.

Morgan Hibma, Council Member-at-Large,

- No report

Dale Stainbrook, Mayor

- Welcome Jon, Katie and Taylor.

ADJOURNMENT

Mayor Stainbrook declared the meeting adjourned at 5:57 PM.

Dale Stainbrook, Mayor

Ashley Rystad, City Clerk

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 2nd day of February 2026, Council

Member _____ offered the following resolution, which was seconded by Council

Member _____,

RESOLUTION TO APPROVE THE CITY OF CROOKSTON BILLS AND DISBURSEMENTS

WHEREAS: All bills and disbursement shall be made only upon the order of the City Administrator or designees who have been duly authorized by the City of Crookston Purchasing/Procurement Policy; and

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF CROOKSTON, MINNESOTA: That the Mayor and City Administrator of the City of Crookston be, and the same hereby are, directed to issue warrants of the City of Crookston in favor of the hereinafter named claimants in payment of the following listed bills which have been filed as claims against the City of Crookston and said warrants to be drawn on the fund and in the amounts set opposite each claimant's name respectively, per attached check register.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

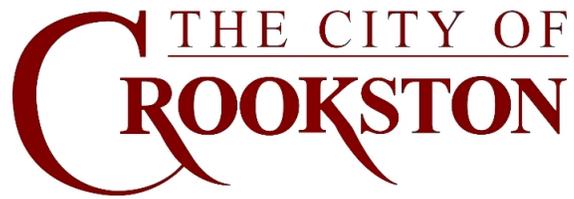
Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2026, at

Attest: _____ Mayor
Dale Stainbrook

Ashley Rystad City Clerk



MEMORANDUM

TO: Mayor and City Council

FROM: Jon Roscoe, Finance Director

DATE: February 2, 2026

SUBJECT: Reconciliation of Accounts Payable History Check Reports – January 30, 2026

This memorandum is provided to summarize and reconcile two Accounts Payable History Check Reports generated on January 30, 2026, for the City of Crookston, and to explain the reason for the issuance of two separate reports.

The first Accounts Payable History Check Report reflects Accounts Payable activity and includes a total of 75 transactions consisting of regular checks and drafts. The total amount of this report is \$431,141.36, of which \$343,353.37 represents regular checks and \$87,787.99 represents drafts.

Subsequent to the City's January 16, 2026, check run, an ACH payment was recorded on that same date. Due to system limitations, this ACH transaction could not be included in the original report and therefore required a separate report to be generated.

As a result, a second Accounts Payable History Check Report was generated reflecting a draft payment to Elan Financial Services for a credit card payment in the amount of \$22,911.24.

When combined, the total Accounts Payable activity reflected in both reports equals \$454,052.60.

Please feel free to contact me should you have any questions or require additional clarification.

VENDOR SET: 01 City of Crookston
BANK: AP BREMER BANK, N.A. - AP
DATE RANGE: 1/17/2026 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3355	MINNESOTA REVENUE							
I-202601206306	DECEMBER 2025 SALES & USE TAX	D	1/20/2026	6,434.00		002059		6,434.00
3355	MINNESOTA REVENUE							
I-202601236317	SALES & USE TAX	D	1/20/2026	45,836.29		002061		45,836.29
4784	WEX HEALTH INC							
I-202601296329	WEX REIMBURSEMENT FLEX 12/12/2	D	1/29/2026	81.23		002062		
I-202601296330	12/16/25 HSA CONTRIBUTION	D	1/29/2026	4,766.76		002062		
I-202601296331	12/18/25 HSA EMPLOYER CONTRIB.	D	1/29/2026	207.66		002062		
I-202601296332	WEX REIMBURSE. FLEX 12/22/25	D	1/29/2026	30.00		002062		
I-202601296333	WEX REIMBURSE. FLEX 12/23/25	D	1/29/2026	381.20		002062		
I-202601296334	12/30/25 HSA CONTRIBUTION	D	1/29/2026	3,154.23		002062		
I-202601296335	WEX REIMBURSEMENT 12/29/25	D	1/29/2026	30.00		002062		
I-202601296336	WEX REIMBURSE. FLEX 11/17/25	D	1/29/2026	65.15		002062		
I-202601296337	11/18/25 HSA EMPLOYER CONTRIB.	D	1/29/2026	4,579.63		002062		
I-202601296338	12/2/25 HSA CONTRIBUTION	D	1/29/2026	4,974.42		002062		
I-202601296339	WEX REIMBURSEMENT FLEX 12/9/25	D	1/29/2026	292.00		002062		
I-202601296340	WEX REIMBURSE. FLEX 11/10/25	D	1/29/2026	29.00		002062		
I-202601296341	WEX REIMBURSEMENT FLEX 11/6/25	D	1/29/2026	3.58		002062		
I-202601296342	WEX REIMBURSEMENT FLEX 11/4/25	D	1/29/2026	30.00		002062		
I-202601296343	11/4/25 HSA EMPLOYER CONTRIB.	D	1/29/2026	207.66		002062		
I-202601296344	WEX REIMBURSE. FLEX 10/23/25	D	1/29/2026	70.00		002062		
I-202601296345	WEX REIMBURSE. FLEX 10/28/25	D	1/29/2026	292.00		002062		
I-202601296346	10/7/25 HSA CONTRIBUTION	D	1/29/2026	5,153.59		002062		
I-202601296347	10/21/25 HSA CONTRIBUTION	D	1/29/2026	5,434.13		002062		
I-202601296348	11/13/25 VEBA CONTRIBUTION	D	1/29/2026	3,828.95		002062		33,611.19
9227	MN DEPT OF LABOR & INDUSTRY							
I-202601296349	SEPT REFUNDS, REIMBURSE. EXPEN	D	1/29/2026	697.50		002063		
I-202601296350	DEC REFUNDS, REIMBURSE EXPENSE	D	1/29/2026	1,067.53		002063		1,765.03
3355	MINNESOTA REVENUE							
I-202601306353	SALES AND USE TAX	D	1/30/2026	141.48		002064		141.48
4837	HEPPNER, BRADY							
I-202601196305	HOCKEY COORDINATOR	R	1/19/2026	1,000.00		076459		1,000.00
3226	CHRISTIAN BROTHERS FORD, INC							
I-202601206308	2026 FORD UTILITY SQUAD	R	1/20/2026	44,216.00		076460		44,216.00
1	MIDWEST SEEDING OF M							
I-000202601236316	US REFUND	R	1/23/2026	471.34		076461		471.34

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	MIDWEST SEEDING OF M							
I-000202601236318	US REFUND	R	1/23/2026	94.09		076462		94.09
0146	DIOCESE OF CROOKSTON							
I-202601236319	DIOCESE CONTRACT	R	1/23/2026	9,900.00		076463		9,900.00
4903	GUSTAFSON & GOUDGE, INC.							
I-RES. NO, 28250	2025 HANGAR CONSTRUCTION	R	1/23/2026	125,364.37		076464		125,364.37
0021	ADVANCED TIRE & AUTO SERV. LLC							
I-46592	TIRE FIX ON LOADER	R	1/30/2026	141.00		076465		
I-46598	AIR FILTER, ANTIFREEZE	R	1/30/2026	61.45		076465		
I-6277	UNIT #532 SERVICE	R	1/30/2026	49.18		076465		
I-6326	UNIT #533 SERVICE	R	1/30/2026	49.18		076465		300.81
2200	AUTO VALUE OF CROOKSTON							
I-76261156	PARTS FOR TRUCKS	R	1/30/2026	20.98		076466		
I-76261336	JACK FOR SHOP	R	1/30/2026	399.00		076466		
I-76261517	FUSES FOR MACHINES	R	1/30/2026	15.59		076466		
I-76261561	OIL CHANGES ON TRUCKS	R	1/30/2026	59.57		076466		
I-76262426	TOOLS FOR SHOP	R	1/30/2026	396.89		076466		
I-76263135	PARTS FOR ZAMBONI	R	1/30/2026	14.94		076466		
I-76263234	TRANSMISSION ATF OIL	R	1/30/2026	45.98		076466		
I-76263343	DIESEL	R	1/30/2026	29.98		076466		982.93
3970	AXON ENTERPRISE, INC							
I-110823	BWC ANNUAL DUE/FEE	R	1/30/2026	14,523.40		076467		14,523.40
4489	GARETT BENGTON							
I-1-10779	ANNUAL GYM MEMBERSHIP	R	1/30/2026	240.00		076468		240.00
2001	BEST USED TRUCKS OF MN							
I-CI032739	PART FOR ZAMBONI	R	1/30/2026	18.04		076469		18.04
0225	BRANDNER PRINTING							
I-57655	OFFICE SUPPLIES	R	1/30/2026	45.98		076470		45.98
4481	JAMES BRANDON							
I-202601296325	UNIFORM ALLOWANCE	R	1/30/2026	64.41		076471		64.41
3676	MARCUS BREKKEN							
I-202601306351	CLOTHING AND BOOT ALLOWANCE	R	1/30/2026	418.32		076472		418.32

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2961	BSN SPORTS, LLC							
I-932874935	BAGS FOR LEGION BASEBALL	R	1/30/2026	1,362.60		076473		
I-932942424	PAINT FOR BALL FIELDS	R	1/30/2026	1,632.35		076473		
I-933007967	CHAULK AND DIAMOND DRY	R	1/30/2026	2,785.66		076473		5,780.61
3184	CINTAS CORPORATION							
I-4249105519B	LINEN SERVICE	R	1/30/2026	0.60		076474		
I-4255100391	RAGS FOR SHOP	R	1/30/2026	28.60		076474		
I-4255828447	LINEN SERVICE	R	1/30/2026	115.50		076474		
I-4256559354	LAUNDRY	R	1/30/2026	7.99		076474		152.69
0337	COLE PAPERS INC.							
I-10672311	JANITOR SUPPLIES	R	1/30/2026	122.48		076475		
I-10677294	CLEANING SUPPLIES	R	1/30/2026	124.66		076475		
I-10677303	JANITOR SUPPLIES	R	1/30/2026	141.09		076475		
I-10677369	JANITOR SUPPLIES	R	1/30/2026	17.48		076475		405.71
0363	CROOKSTON BUILDING CENTER							
I-316276	FASTENERS	R	1/30/2026	26.38		076476		26.38
0470	CROOKSTON WELDING INC.							
I-118282	GREASE FOR APPARATUS, TRACTORS	R	1/30/2026	18.97		076477		
I-118287	HOSE END FITTINGS	R	1/30/2026	123.67		076477		
I-118380	UNIT #107 WIND BOLTS	R	1/30/2026	31.40		076477		
I-118385	UNIT #107 BOLTS, NUTS, WASHERS	R	1/30/2026	8.67		076477		
I-118439	SANDING WHEELS	R	1/30/2026	21.50		076477		
I-118714	PARTS FOR BLOWER	R	1/30/2026	76.98		076477		
I-118829	HOSE END FITTINGS, PIPE SWIVEL	R	1/30/2026	68.79		076477		349.98
0483	DACOTAH PAPER							
I-77955	PAPER PRODUCTS FOR CSC	R	1/30/2026	1,159.98		076478		1,159.98
3752	CASEY DELANEY							
I-202601296324	CLOTHING ALLOWANCE	R	1/30/2026	169.45		076479		169.45
4596	NICHOLAS FLADLAND							
I-202601296326	MEAL REIMBURSEMENT	R	1/30/2026	17.72		076480		17.72
0875	FLEET SUPPLY							
I-170770	FILTER	R	1/30/2026	24.99		076481		
I-171349	HEATER AND HOSE BATH HOUSE	R	1/30/2026	208.98		076481		
I-172650	SUPPLIES	R	1/30/2026	37.97		076481		271.94

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0909	GARDEN VALLEY TELEPHONE COMPAN							
I-101477796	PHONES AT CSC	R	1/30/2026	52.75		076482		
I-201406909	WELLS-COMMUNICATION	R	1/30/2026	121.40		076482		174.15
0987	GREAT PLAINS NATURAL GAS CO.							
I-202601296328	SERVICE 12/18/25-1/22/26	R	1/30/2026	11,434.25		076483		11,434.25
4728	GREEN PRO SOLUTIONS							
I-28030	DEGREASER FOR SHOP AND ARENA	R	1/30/2026	3,468.38		076484		3,468.38
1000	GROVE MECHANICAL INC.							
I-313056124	PARTS FOR POOL	R	1/30/2026	2,309.39		076485		
I-44821	MAINTENANCE SERVICE	R	1/30/2026	1,359.18		076485		
I-45000	TRAP FOR WATER TEMP AT POOL	R	1/30/2026	4,804.39		076485		8,472.96
1043	HAWKINS, INC							
I-7305847	CHEMICAL FOR POOL	R	1/30/2026	2,040.01		076486		2,040.01
1105	HUGO'S							
C-202601136291	CREDIT FROM HUGOS	R	1/30/2026	22.21CR		076487		
I-20260117	COFFEE	R	1/30/2026	29.98		076487		7.77
1138	INTOXIMETERS, INC.							
I-806315	PBT	R	1/30/2026	850.00		076488		850.00
4724	JOHN DEERE FINANCIAL							
I-3115392	LEASE MOWERS PARK DEPT	R	1/30/2026	1,256.78		076489		
I-3120948	LEASE PARK MOWERS	R	1/30/2026	2,068.62		076489		3,325.40
1240	LAKE AGASSIZ REGIONAL LIBRARY							
I-884	1ST QUARTERLY PAYMENT	R	1/30/2026	64,095.00		076490		64,095.00
1255	RICHARD LAUGHERY							
I-202601226314	CLOTHING ALLOWANCE	R	1/30/2026	500.98		076491		500.98
1260	LEAGUE OF MINNESOTA CITIES							
I-440953	PATROL ANNUAL PAYMENT	R	1/30/2026	1,620.00		076492		1,620.00
0923	LITTLE FALLS MACHINE, INC							
I-375647	TRUCKS PLOW LIFT RAMS	R	1/30/2026	1,174.32		076493		1,174.32
3400	LOCAL ACE- CROOKSTON							
I-83952/2	SUPPLIES	R	1/30/2026	64.97		076494		
I-84000/2	CAULKING	R	1/30/2026	27.98		076494		
I-84458/2	HARDWARE	R	1/30/2026	12.29		076494		
I-84460/2	HARDWARE	R	1/30/2026	3.24		076494		
I-84599/2	HAND WARMERS	R	1/30/2026	35.80		076494		
I-84624/2	TOOLS	R	1/30/2026	64.58		076494		208.86

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 DATE RANGE: 1/17/2026 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2788	MARCO - NW 7128							
I-INV14801188	MICROSOFT LICENSING	R	1/30/2026	2,603.15		076495		2,603.15
3872	MARCO TECHNOLOGIES, LLC							
I-573542313	COPIERS	R	1/30/2026	808.72		076496		808.72
1357	MCFARLANE MECHANICAL CONTRACTO							
I-S12278	FILTERS FOR WATER BOILERS CSC	R	1/30/2026	231.75		076497		231.75
1438	MN CHAPTER IAAI							
I-2705	MN IAAI MEMBERSHIP	R	1/30/2026	50.00		076498		50.00
3407	MN DEPT OF HEALTH-ENVIRONMENTA							
I-202601286320	SPECIAL EVENT FOOD STAMP	R	1/30/2026	130.00		076499		130.00
1555	MN STATE FIRE CHIEFS ASSN							
I-9961	MN FIRE CHIEFS MEMBERSHIP	R	1/30/2026	110.00		076500		110.00
4790	MRI SOFTWARE LLC							
I-MRIUS2646802	BACKGROUND CHECK	R	1/30/2026	19.95		076501		19.95
2880	NORTH CENTRAL INTERNATIONAL, L							
I-R205001959:01	UNIT #82 TRUCK REPAIRS	R	1/30/2026	3,127.72		076502		3,127.72
1735	NORTHERN FIRE EQUIPMENT							
I-28842	FIRE EQUIPMENT CHECK	R	1/30/2026	492.25		076503		
I-28845	FIRE EQUIPMENT CHECK	R	1/30/2026	95.95		076503		
I-28869	FIRE EQUIPMENT CHECK	R	1/30/2026	568.75		076503		
I-28870	FIRE EXTINGUISHERS AT POOL	R	1/30/2026	46.50		076503		
I-28871	FIRE EXTINGUISHER CHECK	R	1/30/2026	323.25		076503		1,526.70
2404	OK TIRE STORE INC.							
I-23-18902	UNIT #84 TIRE REPAIR	R	1/30/2026	199.96		076504		199.96
3677	TRAVIS OLIVER							
I-202601286323	LIFEGUARD CERT. TUITION	R	1/30/2026	225.00		076505		225.00
1861	OTTERTAIL POWER COMPANY-FF							
I-202601306352	OTTERTAIL POWER COMPANY-FF	R	1/30/2026	3,686.23		076506		3,686.23
4571	OXYGEN FORENSICS INC							
I-107004-1	OXYGEN FORENSIC 2026 SUBSCRIPT	R	1/30/2026	3,695.00		076507		3,695.00

VENDOR SET: 01 City of Crookston
 BANK: AP BREMER BANK, N.A. - AP
 DATE RANGE: 1/17/2026 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1935	POLK COUNTY TRANSFER STATION							
I-66329	TRANSFER STATION FEE FOR DUMP	R	1/30/2026	30.14		076508		
I-66348	TRANSFER DUMPING FEE	R	1/30/2026	5.00		076508		35.14
3917	PRUDHOMME ANDREA							
I-202601286321	REIMBURSEMENT, MAUREEN PARTY	R	1/30/2026	57.46		076509		
I-202601286322	REIMBURSEMENT TOURNAMENTS	R	1/30/2026	181.30		076509		238.76
1650	PYE-BARKER FIRE & SAFETY							
I-IVN00367480	FIRE INSPECTION	R	1/30/2026	687.00		076510		687.00
0199	RAILROAD MANAGEMENT COMPANY II							
I-540409	LICENSE FEES 8 INCH WATER PIPE	R	1/30/2026	830.10		076511		830.10
3834	RMB ENVIRONMENTAL LABORATORIES							
I-D085060	CHEMICALS-LEAD TESTING	R	1/30/2026	21.74		076512		
I-D085061	CHEMICALS-LEAD TEST	R	1/30/2026	21.74		076512		
I-D085062	CHEMICALS-LEAD TESTING	R	1/30/2026	21.74		076512		
I-D085063	CHEMICALS-LEAD TESTING	R	1/30/2026	21.74		076512		
I-D085132	LEAD TESTING	R	1/30/2026	44.73		076512		
I-D085133	LEAD TESTING	R	1/30/2026	21.74		076512		
I-D085134	LEAD TESTING	R	1/30/2026	21.74		076512		
I-D085171	CHEMICALS	R	1/30/2026	132.72		076512		307.89
4898	SALAS O'BRIEN NORTH, LLC							
I-612505055	GEOHERMAL FEASIBILITY STUDY	R	1/30/2026	14,113.00		076513		14,113.00
2437	SCOTT'S TRUE VALUE HARDWARE							
C-202601216311	CREDIT ON INVOICE PAID TWICE	R	1/30/2026	8.92CR		076514		
I-A277114	STRIPPING WHEEL	R	1/30/2026	12.47		076514		
I-A277238	TOE AND HAND WARMERS	R	1/30/2026	82.39		076514		
I-A277308	STRIP WHEEL FOR POOL	R	1/30/2026	12.47		076514		
I-A277309	VACUUM FOR POOL	R	1/30/2026	115.19		076514		213.60
2295	STEIN'S INC.							
I-968830	JANITOR SUPPLIES	R	1/30/2026	190.77		076515		190.77
2032	SUMMIT FIRE PROTECTION/NIGHT O							
I-3755747	FIRE SYSTEM AT CSC	R	1/30/2026	444.53		076516		444.53
2768	TITAN MACHINERY							
I-PS1062599-1	PLOW FOR SIDE BY SIDE	R	1/30/2026	939.98		076517		939.98

VENDOR SET: 01 City of Crookston
BANK: AP BREMER BANK, N.A. - AP
DATE RANGE: 1/17/2026 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2401	TK ELEVATOR CORPORATION							
I-3009209476	CSC ELEVATOR	R	1/30/2026	290.19		076518		290.19
2834	TNC INDUSTRIES, INC							
I-36043	EXHAUST HOSE FOR APPARATUS BAY	R	1/30/2026	498.00		076519		498.00
1486	TREASURER, STATE OF MINNESOTA							
I-202601226315	RENEWAL OF PUBLIC USE LANDING	R	1/30/2026	40.00		076520		40.00
2478	U. S. POSTMASTER							
I-202601216309	POSTAGE	R	1/30/2026	1,200.00		076521		1,200.00
3406	ULINE							
I-202437285	VACUUM AND BAGS	R	1/30/2026	393.50		076522		393.50
0400	VALLEY PLAINS EQUIPMENT							
I-5117632	CABLE FOR BLOWER	R	1/30/2026	45.09		076523		45.09
2506	VERIZON WIRELESS							
I-6133590101	SQUAD CAR DATA/PHONES	R	1/30/2026	285.05		076524		285.05
2506	VERIZON WIRELESS							
I-6134228052	SERVICE 1/23/26-2/22/26	R	1/30/2026	1,909.45		076525		1,909.45
4878	WASTE MANAGEMENT CORPORATE SER							
I-6177511-0510-8	DUMPSTER FOR POOL	R	1/30/2026	155.51		076526		
I-6177513-0510-4	DUMPSTER FOR SHOP	R	1/30/2026	160.13		076526		
I-6177514-0510-2	DUMPSTER AT CSC	R	1/30/2026	175.27		076526		490.91
2545	WIDSETH SMITH NOLTING & ASSOC,							
I-242978	BRIDGE INSPECTION	R	1/30/2026	400.00		076527		400.00
2585	YE OLE PRINT SHOPPE INC							
I-19041	HANDRAIL PLATE	R	1/30/2026	40.00		076528		40.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	70	343,353.37	0.00	343,353.37
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	5	87,787.99	0.00	87,787.99
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 City of Crookston
BANK: AP BREMER BANK, N.A. - AP
DATE RANGE: 1/17/2026 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	75	431,141.36	0.00	431,141.36
BANK: AP TOTALS:	75	431,141.36	0.00	431,141.36
REPORT TOTALS:	75	431,141.36	0.00	431,141.36

SELECTION CRITERIA

VENDOR SET: 01-CITY OF CROOKSTON
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 1/17/2026 THRU 99/99/9999
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

VENDOR SET: 01 City of Crookston
BANK: AP BREMER BANK, N.A. - AP
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0650	ELAN FINANCIAL SERVICES							
I-202601216310	CREDIT CARD PAYMENT	D	1/16/2026	22,911.24		002060		22,911.24

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	22,911.24	0.00	22,911.24
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	1	22,911.24	0.00	22,911.24
BANK: AP TOTALS:	1	22,911.24	0.00	22,911.24
REPORT TOTALS:	1	22,911.24	0.00	22,911.24

SELECTION CRITERIA

VENDOR SET: 01-CITY OF CROOKSTON
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 002060 THRU 002060
DATE RANGE: 0/00/0000 THRU 99/99/9999
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 2nd day of February 2026, Council

Member _____ offered the following resolution, which was seconded by Council

Member _____,

RESOLUTION TO APPROVE 2026 LICENSE RENEWALS- GAS FITTING & CEMENT MASON

WHEREAS: The City of Crookston issues a license to install, alter, service, or repair gas piping, appliances, and,

WHEREAS: The City of Crookston issues a license to any person who constructs, reconstructs, or repairs concrete, sidewalks, curbs, or gutters upon the public streets of the City and,

NOW, THEREFORE, IT IS RESOLVED: Licenses of the City for the year 2026, as set forth upon and made a part hereof by reference, be and the same hereby are, granted subject to the following conditions and terms.

1. Each and all applicants shall, in all respects, comply with the terms and provisions of the Ordinances of the City of Crookston under which authorities said licenses are issued.
2. All applicants shall pay the City of Crookston license fees in full for their respective licenses.

IT IS FURTHER RESOLVED That the City Clerk of said City of Crookston is hereby authorized and directed to issue the licenses granted upon compliance by the license with the terms hereof.

GAS FITTING LICENSE

CEMENT MASON LICENSE

Palmer Masonry & Concrete
A & S Concrete, LLC

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2026, at

Attest: _____ Mayor
Dale Stainbrook

Ashley Rystad
City Clerk

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 2nd day of February 2026, Council

Member _____ offered the following resolution, which was seconded by Council

Member _____,

RESOLUTION TO APPOINT DESIGNATED INDIVIDUALS TO BOARDS OR COMMISSIONS

WHEREAS: The City of Crookston City Code Section 32.02 A & Section 32.02 B authorize the appointment of all City of Crookston Board and Commission members; and

WHEREAS: The names of all individuals recommended for appointment to the Board or Commission shall be brought to the Ways and Means Committee for approval; and

WHEREAS: The appointment of all Board or Commission members shall be made by the Mayor of the City of Crookston; and

WHEREAS: The appointment of all Board or Commission members shall be confirmed by the Crookston City Council; and

WHEREAS: The Mayor of the City of Crookston has provided a list of names of individuals recommended for appointment to a Board or Commission as outlined in Exhibit "A" attached hereto; and

WHEREAS: The term of each Board or Commission member is outlined in Exhibit "A" attached hereto; and

WHEREAS: Each individual appointed to a Board or Commission by the Mayor of the City of Crookston shall hold such appointment and office until their successor is appointed and qualified; and

WHEREAS: No individual recommended for appointment to a City Board or Commission is an employee of the City of Crookston; and

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROOKSTON, COUNTY OF POLK, MINNESOTA: the individuals outlined in Exhibit "A" shall be appointed to the Board or Commission as designated.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's signature this _____ Day of _____, 2026, at

Attest: _____ Mayor
Dale Stainbrook

Ashley Rystad
City Clerk

City Board & Committee Appointments

February 2026

Original
Appointment
From - To

Re-Appointment
From - To

Re-Appointment
From - To

Development Policy & Review Committee – Meets (Qtrly.) as needed at 11:00 a.m. at City Hall
(9 members, 3-year terms)

Tom Skjei	1/1/25-12/31/27 28038		
Ann Oliver	1/1/24-12/31/26 27831		
Corky Reynolds (unexpired term of Jason Carlson)	1/20/26-12/31/26 28255		
June Donarski (unexpired term of Nick Nicholas)	1/20/26-12/31/27		
Finance Director	Permanent		
County Assessor	Permanent		
City Administrator	Permanent		
CM – Wendy Ault			
CM – Henry Fischer	28045		

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 2nd day of February 2026, Council

Member _____ offered the following resolution, which was seconded by Council

Member _____,

A RESOLUTION APPROVING THE SATISFACTION OF A DEFERRED LOAN REPAYMENT AGREEMENT AND MORTGAGE

WHEREAS: The City of Crookston entered into a Deferred Loan Repayment Agreement and Mortgage with Michael Q. Schulz on June 22, 2017, as part of the City’s Rehabilitation Loan Program; and

WHEREAS: Said Deferred Loan Repayment Agreement and Mortgage was recorded with the Polk County Recorder on March 5, 2018, as Document No. A000713755; and

WHEREAS: The terms of the agreement provided that the deferred loan obligation would terminate and be satisfied upon the expiration of five (5) years from the date of the loan, provided no repayment was triggered under the agreement; and

WHEREAS: The required time period has elapsed, and the City has determined that the conditions of the agreement have been satisfied and the deferred loan obligation is no longer in effect; and

NOW, THEREFORE, BE IT RESOLVED: by the City Council of the City of Crookston, Minnesota, that the Deferred Loan Repayment Agreement and Mortgage dated June 22, 2017, and recorded as Document No. A000713755 with the Polk County Recorder, is hereby satisfied in full; and

BE IT FURTHER RESOLVED: That the Mayor and City Administrator are authorized to execute any documents necessary to evidence the satisfaction and release of said mortgage and to cause such satisfaction to be recorded with the Polk County Recorder.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor’s signature this _____ Day of _____, 2026, at

Attest: _____ Mayor
Dale Stainbrook

Ashley Rystad
City Clerk

(Top 3 inches reserved for recording data)

MORTGAGE SATISFACTION
by Business Entity

DATE: _____, 2026

THAT CERTAIN MORTGAGE owned by the undersigned, the City of Crookston, a political subdivision under the laws of the State of Minnesota, dated June 22, 2017, executed by **Michael Q. Schultz**, a single person, as mortgagor, to the **City of Crookston**, as mortgagee, and recorded on March 5, 2018, as Document Number **A000713755**, in the Office of the County Recorder Registrar of Titles of **Polk** County, Minnesota, is with the indebtedness thereby secured, fully paid and satisfied.

CITY OF CROOKSTON

By: _____

Dale Stainbrook

Its: Mayor

By: _____

Darin Selzler

Its: City Administrator

State of Minnesota, County of _____

This instrument was acknowledged before me on _____, 2026, by **Dale Stainbrook** as Mayor of the City of Crookston, a political subdivision under the laws of the State of Minnesota, and by **Darin Selzler** as City Administrator of the City of Crookston, a political subdivision under the laws of the State of Minnesota.

(Stamp)

(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
Harbott, Knutson, Larson & Holten, PLLP
201 N. Broadway
Crookston, MN 56716

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 2nd day of February 2026, Council

Member _____ offered the following resolution, which was seconded by Council

Member _____,

RESOLUTION TO RECEIVE DONATIONS FOR THE PARKS AND RECREATION FOR 2026

WHEREAS: The City of Crookston has received a one hundred dollars (\$100.00) donation from Chuck Leonard and Lynn Tiedeman in memory of Jackie Frenz for the Crookston Parks and Recreation; and

NOW, THEREFORE, IT IS RESOLVED: by the City Council of Crookston to accept the donation of a hundred dollars (\$100.00) donation from Chuck Leonard and Lynn Tiedeman in memory of Jackie Frenz for the Crookston Parks and Recreation Department.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2026, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad City Clerk

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 2nd day of February 2026, Council

Member _____ offered the following resolution, which was seconded by Council

Member _____,

A RESOLUTION AUTHORIZING THE CROOKSTON FIRE DEPARTMENT TO ENTER INTO A FIRE SERVICE AGREEMENT WITH THE REGENTS OF THE UNIVERSITY OF MINNESOTA, CROOKSTON FOR CALENDAR YEAR 2026

WHEREAS: Minnesota Statutes Sections 438.08 and 438.09 authorize the City of Crookston to provide fire protection services outside the City limits and to contract for such services for compensation; and

WHEREAS: The City of Crookston and the Regents of the University of Minnesota, Crookston desire to enter into an Agreement for Fire Service Outside City Limits for the provision of fire services within the designated service area; and

WHEREAS: The Agreement provides for a lump sum annual payment of \$1,500.00 payable in advance, and further addresses hazardous materials response costs and extended-duration emergency response costs; and

WHEREAS: The term of the Agreement is January 1, 2026, through December 31, 2026, with automatic annual renewal unless terminated pursuant to the Agreement; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROOKSTON, MINNESOTA, that the Mayor and City Administrator are hereby authorized to execute the Fire Service Agreement with the Regents of the University of Minnesota, Crookston for calendar year 2026, substantially in the form presented to the City Council.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's signature this _____ Day of _____, 2026, at

Attest: _____ Mayor
Dale Stainbrook

Ashley Rystad
City Clerk

AGREEMENT FOR FIRE SERVICE OUTSIDE CITY LIMITS

AGREEMENT, made February 2, 2026, between City of Crookston, a Minnesota municipal corporation (City), and Regents of the University of Minnesota, Crookston, (UMC).

Recitals

- A. City is authorized by prior action of the city council pursuant to Minnesota Statutes, Section 438.08, to provide fire service outside the limits of City; and,
- B. Minnesota Statutes, Section 438.09, authorizes City to contract with other municipalities or private groups for compensation for fire services outside the limits of City; and,
- C. City is willing to provide and UMC desires to obtain from City fire services to UMC under the terms and provisions set forth below.

NOW, THEREFORE, for good and valuable consideration, the receipt of which is acknowledged by City and U of M Crookston. City and UMC agree as follows:

- 1. **Fire Services.** UMC agrees to purchase from City, and City agrees to provide UMC, within the territory described in Paragraph 2, all fire services provided, from time-to-time, within the corporate limits of City (Fire Services).
- 2. **Service Area.** Fire Services will be provided only within the following area:

The area(s) outlined in the map attached to and made a part of this Agreement (Service Area)
- 3. **Compensation.** For the Fire Services, UMC agrees to pay the following:
 - a. **Lump Sum.** UMC will pay the sum of \$1,500.00 per calendar year payable in advance on or before January 31 of each year during the term of this Agreement; and,
 - b. **HAZMAT Response Costs.** It is the responsibility of UMC to recover or pay for any costs incurred from a hazardous material incident response incurred in the Service Area. Costs would include supplies and equipment.
 - c. **Extended Duration Costs.** It is the responsibility of UMC to recover or pay for emergency response for disaster response costs incurred in the Service Area in excess of 6 hours. This will be billed at an hourly rate per unit.
- 4. **Time Period Covered.** This Agreement will be in effect beginning January 1, 2026, and ending December 31, 2026.
- 5. **Automatic Renewal.** This Agreement will continue in effect from calendar year to calendar year after its expiration set forth in Paragraph 4 above unless written notice of termination is given by either party to the other at least 30 days prior to expiration of this Agreement or the end of any calendar year of continuation.

6. **Allocation of Resources.** The parties understand that the City Fire Department Officer in charge of the particular scene will exercise judgment to determine, in consideration of all of the established policies, guidelines, procedures and practices, how best to allocate the available resources.
7. **No Guarantee.** The parties understand and agree City will endeavor to provide the Fire Services to the best of its ability given the circumstances, but City makes no guarantees that the Fire Services it actually provides in a given situation will meet any particular criteria or standard.
8. **Liability, Indemnification and Hold Harmless.** City shall not be liable to UMC for loss or damage of any kind whatsoever resulting from any failure to prevent, control or extinguish any fire or failure to act or properly do any other act or thing, whether such loss or damage is caused by the negligence of the officers, agents, or employees of City, or otherwise, unless such loss or damage is caused by or results from the willful or intentional misconduct of the City. Except for any reimbursement provided for in Paragraph 3b, City will make no claim against UMC on account of damage to the property of City while it is performing the Fire Services. UMC agrees to indemnify, defend, and hold harmless the City, its fire department, officers, agents, employees from and against any and all claims, liabilities, damages, losses, expenses, and attorneys' fees, including, but not limited to, claims arising from personal injury, death, or property damage, arising out of or in any way related to the fire services provided, whether or not caused by the negligent acts or omissions of the City, its officers, officials, agents, or employees unless such loss or damage is caused by or results from the willful intentional misconduct of the City.
9. **No Waiver of Immunity.** Nothing contained in this Agreement shall be construed to waive or limit any immunity from, or limitation on, liability available to City, whether set forth in Minnesota Statutes, Chapter 466 or otherwise.
10. **Amendment.** This Agreement can only be changed by an agreement in writing signed by both City and U of M Crookston.
11. **Parties Bound.** City and UMC and all parties who lawfully succeed to their rights and responsibilities are bound by this Agreement.
12. **Captions.** The captions in the paragraphs of this Agreement are for convenience of reference only.
13. **No Partnership, Joint Venture or Fiduciary Relationship Created.** Nothing contained in this Agreement will be interpreted to create a partnership, joint venture or relationship of principal and agent between City and U of M Crookston. The only relationship is one of service contracts.
14. **Entire Agreement.** All promises City and UMC have made are contained in this Agreement.

15. **Minnesota Law.** This Agreement will be construed and enforced in accordance with the laws of the State of Minnesota.

16. **Notices.** Notices required or allowed by this Agreement must be written and delivered by certified mail, return receipt requested, addressed to City or UMC at the address stated in this Agreement. City or UMC may change the address by notice.

IN WITNESS WHEREOF, City and County have signed this Agreement as of the date first above written.

Address:

CITY OF CROOKSTON

124 North Broadway
Crookston, MN 56716

By _____

Dale Stainbrook, Mayor

By: _____

Darin Selzler, Interim City Administrator

Address:

Regents of the **University of Minnesota, Crookston**

2900 University Ave
Crookston, MN 56716

By _____

To: Crookston City Council

Date: February 2, 2026

Subject: MIF Compliance Date Extension Request on Behalf of Northstar Lime, LLC

Summary

The Minnesota Investment Fund is a Minnesota Department of Employment and Economic Development (MN DEED) program that provides financing to attract new workers and retain high-quality jobs statewide. The focus is on industrial, manufacturing, and technology-related industries to increase the local and state tax base and improve economic vitality statewide.

In December 2023, the City of Crookston entered a Minnesota Investment Fund (MIF) agreement with Northstar Lime, LLC to support capital investment and job creation in Crookston. Under the MIF agreement, Northstar Lime committed to specific job-creation and capital-expenditure benchmarks to be met by the compliance date.

The initial compliance date for the Northstar Lime MIF project was at the end of December 2025. Northstar Lime has notified the city that, due to circumstances out of Northstar Lime's control, the benchmarks referenced above have not been met. For this reason, Northstar Lime is requesting a one-year extension of the compliance date. MN DEED is aware of this request.

Per the MIF agreement, Northstar Lime committed to the following goals:

- **Job Creation:**
 - 21 total full-time equivalent jobs
 - 13 jobs paying at least \$20/hour
 - 8 jobs paying at least \$30/hour
- **Capital Investment:** \$10.1 million

Northstar Lime reports it currently employs 17 people. The company cited significant operational challenges with its pyrolyzer equipment for biochar production, which has limited its expansion and delayed additional hiring. Northstar Lime has indicated that a long-term operational solution is planned for implementation in 2026 and has formally requested a one-year extension to meet the remaining MIF requirements.

DEED Guidance

DEED has advised that, because the job creation goals have not yet been fully met, the city may request a one-year extension of the compliance date. Approval of an extension requires:

- A public hearing held by the City Council
- Submission of the public hearing notice and meeting minutes to DEED
- Execution of an amendment to the Grant Contract extending the compliance date to December 30, 2026

The City has until **March 31, 2026**, to finalize its decision and submit the required documentation to DEED.