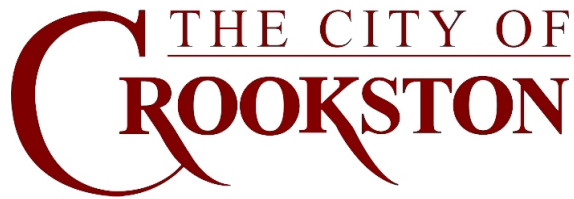


Mayor -Dale Stainbrook

Council Members:

W-1 Kristie Jerde
W-2 Henry Fischer
W-3 Clayton Briggs
At Large – Tim Menard



Council Members:

W-4 Donald R Cavalier
W-5 Joe Kresl
W-6 Dylane Klatt
At Large – Wayne Melbye

CITY COUNCIL AGENDA

March 13, 2023 - 5:30 pm

If you would prefer to participate by phone, you may call in at (218) 281-4515 and speak during the public forum. A member or members of the Crookston City Council may participate by telephone or other electronic means. The City's YouTube Channel is <https://www.youtube.com/c/CityofCrookstonChannel>

1. CALL TO ORDER

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

2. ROLL CALL

3. CROOKSTON FORUM - Individuals may address the Council about any item not contained on the regular agenda. Maximum of 15 minutes is allotted for the Forum. If the full 15 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Commission for future report.

4. PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS

5. APPROVE AGENDA - Council Members may add items to the agenda including items contained in the Council Information memorandum for discussion purposes or staff direction only. The Council will not normally take official action on items added to the agenda.

6. CONSENT AGENDA - These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the consent Agenda and placed elsewhere on the agenda.

6.01 Approve proposed City Council Minutes from the February 27, 2023, City Council meeting.

6.02 Resolution to approve City of Crookston Bills and Disbursements in the amount of \$590,491.42 Check Nos 70214-70297-70393.

6.03 Resolution to appoint designated individuals to boards or commissions (CHEDA).

6.04 Resolution to approve the donation for the Crookston Police Department from Greater NW EMS.

6.05 Resolution calling for bids with respect to the Duperon FlexRake Barscreen for Lift Station 4.

7. PUBLIC HEARINGS

8. REGULAR AGENDA

8.01 Resolution accepting the bid for the Lift Station 3 Ventilation System Improvements.

8.02 Resolution approving the Innovative Business Development Infrastructure application.

9. REPORTS AND STAFF RECOMMENDATION

10. ADJOURNMENT

OFFICIAL MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE SECOND REGULAR COUNCIL MEETING OF FEBRUARY 27, 2023, COUNCIL CHAMBERS, CITY HALL.

Mayor Stainbrook called the meeting to order at 5:30 p.m. and requested all present to stand to recite the Pledge of Allegiance.

ROLL CALL

Council Members present in answer to roll call were: Henry Fischer, Clayton Briggs, Donald Cavalier, Joe Kresl, Dylane Klatt, Wayne Melbye, Tim Menard and Kristie Jerde.

Council Members absent:

Staff present: Charles Reynolds, Darin Selzler, Shane Heldstab, Chad Palm, Jake Solberg, Brandon Carlson, Greg Hefta and Ashley Rystad.

APPROVAL OF AGENDA

On motion by Council Member Menard, seconded by Council Member Briggs, and duly carried to approve the agenda as presented.

CONSENT AGENDA

Mayor Stainbrook asked if anyone wished to remove any item from the Consent Agenda. Hearing none, on motion by Council Member Kresl, seconded by Council Member Klatt, and duly carried to approve the consent agenda.

- 6.01 Approve proposed City Council Minutes from the February 13, 2023, City Council meeting.
- 6.02 Resolution to approve City of Crookston Bills and Disbursements in the amount of \$556,188.90 Check Nos 70214-70296. (Res No 27637)

PUBLIC HEARINGS

REGULAR AGENDA

- 8.01 Motion made by Council Member Klatt, seconded by Council Member Menard; City Administrator, Corky Reynolds briefed the Council. There is a desire to return the Crookston Housing Economic Development Authority Commission to be majority of public members. This Resolution designates there will be five members of the public and two members of the Council on the reconstituted Housing and Economic Development Board of Commissioners. It was duly carried to approve the modifying and restated Crookston Housing & Economic Development Authority (CHEDA) enabling resolution. (Res No. 27638)
- 8.02 Motion made by Council Member Cavalier, seconded by Council Member Briggs; City Administrator, Corky Reynolds briefed the Council. The campground itself will be bid in alternatives. One option is with 29 spots of campsites and one with spots as an alternative. These plans have been reviewed by our Parks & Recreation Director, Public Works Director, Building Official and the City Administrator. The bathhouse has been redesigned. Initially it was to be a storm shelter but, with the cost the City Council asked to see what the redesign would cost. This redesign is a non-storm shelter bathhouse. After further discussion, it was duly carried to approve the Resolution approving plans and specifications and calling for bids regarding the Crookston Central Park Campground and Redesigned Bathhouse Construction to be located in the Crookston Central Park Campground. (Res No. 27639)

REPORTS FROM CITY STAFF

Charles “Corky” Reynolds, City Administrator:

- Met with Jason Carlson of Tri-Valley talked about several items.
- The Fournet Building has been granted its occupancy certification
- Met with Karie on infrastructure grants from DEED.
- Discussed the erosion occurring along Crescent Avenue.
- Various meeting with Department Heads.
- Did present the Transportation Alternative Program Grant request in McIntosh.
- Fire negotiations are still ongoing.
- Met and discussed opening Washington School Child Care. Their open house will be tomorrow night.

Jake Solberg, Parks & Recreation Director:

- WiR3d Electrical the company doing the software updates at the Crookston Sports Center has finished the HVAC process and is starting to move to the water/ heat pumps.
- SCR is hoping today or tomorrow the new compressor would be in.
- Cody has been doing well with the pool.
- The Crookston Sport Center has the Mite Jamboree last weekend. There were approximately 19 teams that came.

Greg Hefta, Building Official,

- The Building Department did issue the occupancy certificate to the Fournet Building.
- Attended training in Minneapolis for International Code Council.
- There are three houses in the City of Crookston under actual construction at the monument.

Brandon Carlson, Public Works Director:

- Worked with Chris Trostad at Highland School he was awarded the Safe Kids of Grand Forks Grant and will use that money for pedestrian signage on Barrett and Central.
- Been working on the assessment process.
- The Street Crew cleaned up downtown last night and fingers crossed this will be the last time.
- Ian Tiedenmenn decided to take a different position. The Public Works Department will be looking for a new Water Superintendent.

Chad Palm, IT Director,

- IT Department has been working with the Police Department & Park & Recreation Department with in-servicing training for keeping our City Website updated.
- Been working with the Police Department with onboarding new officers.
- IT Department will be assisting this week with all the workstations that were moved during the water event.

Shane Heldstab, Fire Chief:

- Thank you to Ashley for all the effort you helped with.
- Training down in the Cities was postponed.
- The flood webinar outlook still has not changed.
- CERT training will be Thursday, March 16, 2023.

Darin Selzler, Police Chief:

- The Police Department had four vacancies at the start of the year and one officer started last week. We had another officer start today his name is Corey Rich. Derek Cox accepted the final job offer as well and will be starting Monday, March 13, 2023. The Police Department did make a final conditional job offer for the fourth vacancy.
- The contractors finished everything today from the water main leak.
- Attended several local and regional meeting.

REPORTS FROM CITY COUNCIL MEMBERS

Kristie Jerde, Council Member 1st Ward,

- Heading down to the Elected Leaders Institute this week.

Henry Fischer, Council Member 2nd Ward,

- Preparing to get ready for the League of Minnesota Cities training.
- Thank you Brandon the streets looked great.

Clayton Briggs, Council Member 3rd Ward,

- No Report

Donald R Cavalier, Council Member 4th,

- Thank you to Chad for all the extra help this past week. Also wanted to thank Brandon.

Joe Kresl, Council Member 5th

- No Report

Dylane Klatt, Council Member 6th Ward,

- No Report

Tim Menard, Council Member-at-Large,

- Getting ready for the League of Minnesota Cities training this weekend.

Wayne Melbye, Council Member-at-Large,

- No Report

Mayor Stainbrook, Mayor

- Attending the League of Minnesota Cities Advanced training as well.
- Thank you to Brandon and your crew about the City streets.

ADJOURNMENT

Mayor Stainbrook declared the meeting adjourned at 6:21pm.

Dale Stainbrook, Mayor

Ashley Rystad, City Clerk

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 13th day of March 2023, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE THE CITY OF CROOKSTON BILLS AND DISBURSEMENTS

WHEREAS: All bills and disbursement shall be made only upon the order of the City Administrator or designees who have been duly authorized by the City of Crookston Purchasing Policy and,

IT IS RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CROOKSTON: That the Mayor and City Administrator of the City of Crookston be, and the same hereby are, directed to issue warrants of the City of Crookston in favor of the hereinafter named claimants in payment of the following listed bills which have been filed as claims against the City of Crookston and said warrants to be drawn on the fund and in the amounts set opposite each claimant’s name respectively, per attached check register.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor’s

signature this _____ Day of _____, 2023, at

Attest:

Ashley Rystad
City Clerk

Dale Stainbrook
Mayor

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4456	VSP							
	C-MARCH 2023 ADJUST MARCH 2023 ADJUST	D	3/02/2023	60.82CR		001128		
	I-CHEDA MARCH 2023 CHEDA MARCH 2023	D	3/02/2023	79.76		001128		
	I-VC 202302105386 VSP WITHHOLDING	D	3/02/2023	37.28		001128		
	I-VC 202302245394 VSP WITHHOLDING	D	3/02/2023	37.28		001128		
	I-VE 202302105386 VSP WITHHOLDING	D	3/02/2023	168.84		001128		
	I-VE 202302245394 VSP WITHHOLDING	D	3/02/2023	172.86		001128		
	I-VF 202302105386 VSP WITHHOLDING	D	3/02/2023	76.40		001128		
	I-VF 202302245394 VSP WITHHOLDING	D	3/02/2023	61.12		001128		
	I-VS 202302105386 VSP WITHHOLDING	D	3/02/2023	43.35		001128		
	I-VS 202302245394 VSP WITHHOLDING	D	3/02/2023	43.35		001128		659.42
3023	DRIVER & VEHICLE SERVICES							
	I-20230224 TITLE AND REGISTER VAC TRAILER	R	2/24/2023	6,380.63		070297		6,380.63
1222	LELS							
	I-UDP202302245394 UNION DUES WITHHOLDING	R	2/24/2023	877.50		070298		877.50
1275	LOCAL # L - 3394 FIRE DEPT							
	I-UDF202302245394 UNION DUES WITHHOLDING	R	2/24/2023	240.00		070299		240.00
1848	HARBOTT, KNUTSON & LARSON & HO							
	I-20230227 CLOSING COST FOR LAND PURCHASE	R	2/27/2023	467.35		070300		
	I-RES NO. 27530 LAND PURCHASE GREEN SPACE	R	2/27/2023	29,000.00		070300		29,467.35
3023	DRIVER & VEHICLE SERVICES							
	I-20230207 TITLE AND REGISTER UTI. TRAILER	R	2/28/2023	380.18		070301		380.18
0447	CROOKSTON UMPIRE ASSOCIATION							
	I-20230301 HOCKEY OFFICIAL PAYMENT	R	3/01/2023	6,000.00		070302		6,000.00
0412	AFSCME COUNCIL 65							
	I-UDA202302105386 UNION DUES WITHHOLDING	R	3/02/2023	550.80		070303		
	I-UDA202302245394 UNION DUES WITHHOLDING	R	3/02/2023	550.80		070303		1,101.60
1982	MADISON NATIONAL LIFE							
	C-MARCH 2023 ADJUST MARCH 2023 ADJUST	R	3/02/2023	14.75CR		070304		
	I-CHEDA MARCH 2023 CHEDA MARCH 2023	R	3/02/2023	16.50		070304		
	I-LIB202302245394 LIFE INSURANCE BENEFIT	R	3/02/2023	330.00		070304		331.75
1435	MINNESOTA BENEFIT ASSOCIATION							
	C-MARCH 2023 ADJUST MARCH 2023 ADJUST	R	3/02/2023	0.01CR		070307		
	I-MBA202302105386 INSURANCE WITHHOLDING	R	3/02/2023	71.47		070307		
	I-MBA202302245394 INSURANCE WITHHOLDING	R	3/02/2023	71.47		070307		142.93

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1552	NCPERS GROUP LIFE INS. I-LIP202302105386 PERA LIFE INS WITHHOLDING	R	3/02/2023	192.00		070308		192.00
2482	UNITED WAY OF CROOKSTON, INC I-UW 202302105386 UNITED WAY WITHHOLDING I-UW 202302245394 UNITED WAY WITHHOLDING	R R	3/02/2023 3/02/2023	35.00 30.00		070309 070309		65.00
4388	CROOKSTON VISITORS BUREAU I-20230228 LODGING TAX REPORT	R	3/03/2023	4,087.80		070310		4,087.80
0909	GARDEN VALLEY TECHNOLOGIES I-201116781 SERVICE 2/25-3/24/2023	R	3/03/2023	121.40		070311		121.40
0987	GREAT PLAINS NATURAL GAS CO. I-20230217 SERVICE 01/20/2023-02/16/2023	R	3/03/2023	21,343.50		070312		21,343.50
1395	MID-CONTINENT COMMUNICATIONS I-20436890113216 SERVICE 3/1-3/31/2023	R	3/03/2023	1,917.29		070313		1,917.29
1861	OTTERTAIL POWER COMPANY-FF I-20230228 SERVICE 1/23-2/15/2023	R	3/03/2023	24,392.97		070314		24,392.97
2506	VERIZON WIRELESS I-9927779445 SQUADS CELL SERVICE I-9928381149 SERVICE 02/23-03/22/2023	R R	3/03/2023 3/03/2023	180.05 1,784.76		070316 070316		1,964.81
0021	ADVANCED TIRE & AUTO SERV. LLC I-1323 SERVICE SQUAD CAR I-1430 SERVICE SQUAD #534 I-43977 CITY CAR FOR CLERK TRAINING I-43996 TIRE REPAIR FOR RANGER	R R R R	3/08/2023 3/08/2023 3/08/2023 3/08/2023	97.38 47.97 204.85 292.12		070318 070318 070318 070318		642.32
1577	ALEX AIR APPARATUS INC. I-6451 SCBA COMPRESSOR MAINTENANCE I-6452 SCBA ANNUAL MAINTENANCE I-6456 SCBA FIT TESTING	R R R	3/08/2023 3/08/2023 3/08/2023	261.25 1,092.05 462.00		070319 070319 070319		1,815.30
3984	AT EASE DOCK & LIFT, INC I-12943 PARTS FOR FISHING PIERS	R	3/08/2023	453.00		070320		453.00
2200	AUTO VALUE OF CROOKSTON C-76211600 RESELLABLE RETURN I-76211339 ANGLE GRINDER I-76211345 ROLLER CHAIN I-76211435 BRAKE PARTS CLEANER I-76211602 GRIND WHEEL I-76211666 ADAPTERS I-76211946 OIL FILTER	R R R R R R R	3/08/2023 3/08/2023 3/08/2023 3/08/2023 3/08/2023 3/08/2023 3/08/2023	289.90CR 59.95 303.08 33.97 31.92 31.96 27.13		070321 070321 070321 070321 070321 070321 070321		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-76211989	SPRAYWAY GLASS CLEAN	R	3/08/2023	65.88		070321		
I-76212002	6 POLE ROUND CAR END	R	3/08/2023	21.99		070321		
I-76212050	ROLLER CHAIN	R	3/08/2023	419.60		070321		
I-76212135	FUEL PUMP MODULE DODGE RAM	R	3/08/2023	280.99		070321		
I-76212149	FUEL LINE COMPONENTS	R	3/08/2023	36.54		070321		
I-76212154	COOLANT HOSE	R	3/08/2023	13.90		070321		
I-76212243	SPARK PLUG	R	3/08/2023	3.49		070321		
I-76212315	GEAR OIL BLOWER	R	3/08/2023	63.96		070321		
I-76212431	HOSE CLAMPS	R	3/08/2023	18.90		070321		
I-76212504	OIL AND FILTER	R	3/08/2023	67.28		070321		1,190.64
4466	CODY BANNERT							
I-20230223	THREAT PATTERN RECOG. TRAINING	R	3/08/2023	154.36		070324		154.36
4435	BERT'S TRUCK EQUIPMENT OF MOOR							
I-S96568	TIRE FOR VENTRAC	R	3/08/2023	1,630.00		070325		1,630.00
0186	BERTIL'S GRAVEL & EXCAVATION L							
I-7712	PD WATER SERVICE REPAIR	R	3/08/2023	1,100.00		070326		1,100.00
4590	DR. LUKAS BIERMAIER							
I-20230227	MEDICAL STAFF PAYMENT	R	3/08/2023	650.00		070327		650.00
0225	BRANDNER PRINTING							
I-53463	OFFICE SUPPLIES	R	3/08/2023	46.33		070328		
I-53470	OFFICE SUPPLIES	R	3/08/2023	40.99		070328		87.32
2651	RYAN BREKKEN							
I-20230302	TRAVEL REIMBURSEMENT	R	3/08/2023	22.68		070329		
I-20230303	UNIFORM REIMBURSEMENT	R	3/08/2023	104.80		070329		127.48
0255	BROST CHEVROLET INC.							
I-61746	REPLACE BATTERY, SQUAD #533	R	3/08/2023	58.50		070330		58.50
0371	CHERRYROAD MEDIA							
I-0000894660	LEGAL AD-CENTRAL PARK CAMPGRD	R	3/08/2023	539.00		070331		539.00
3184	CINTAS CORPORATION							
I-4147447751	CSC JANITOR SUPPLY	R	3/08/2023	13.30		070332		
I-4147447888	LINEN PUBLIC WORKS	R	3/08/2023	37.66		070332		
I-4148155235	LINEN PARK SHOP	R	3/08/2023	22.40		070332		
I-4148155263	LINEN CSC	R	3/08/2023	13.30		070332		
I-4148155384	LINEN PUBLIC WORKS	R	3/08/2023	37.66		070332		124.32

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0337	COLE PAPERS INC.							
I-10244562	KAVAC REPAIR	R	3/08/2023	295.60		070333		
I-10263232	POOL JANITOR SUPPLIES	R	3/08/2023	147.67		070333		
I-10268415	JANITOR SUPPLIES	R	3/08/2023	179.64		070333		622.91
0363	CROOKSTON BUILDING CENTER							
I-288969	SCREWS, DUCT TAPE	R	3/08/2023	16.90		070334		
I-289015	LOCK-COMMUNITY ROOM	R	3/08/2023	297.00		070334		313.90
0389	CROOKSTON FUEL CO.							
I-20230228FIRE	FEBRUARY FUEL	R	3/08/2023	850.09		070335		
I-20230228PARK	FEBRUARY FUEL	R	3/08/2023	1,750.02		070335		
I-20230228POLICE	FEBRUARY FUEL	R	3/08/2023	2,083.92		070335		
I-20230228STREET	FEBRUARY FUEL	R	3/08/2023	7,900.12		070335		
I-20230228WATER	FEBRUARY FUEL	R	3/08/2023	597.53		070335		13,181.68
0470	CROOKSTON WELDING INC.							
I-055864	ROTELLA TS HD 10W30 OIL	R	3/08/2023	1,526.25		070336		
I-056793	WELDER REPAIR	R	3/08/2023	16.25		070336		
I-056844	WELDER SUPPLY	R	3/08/2023	184.34		070336		
I-057069	BRASS BALL VALVE	R	3/08/2023	35.60		070336		
I-057321	HOSE FROM TURBO CHARGER #98	R	3/08/2023	5.80		070336		
I-057356	PLUG UNIT 98 TURBO	R	3/08/2023	34.98		070336		1,803.22
4080	CUTTING EDGE SHARPENING							
I-0236	ZAMBONI BLADE SHARPENING	R	3/08/2023	200.00		070337		200.00
1415	DOCU SHRED, INC							
I-91148	CITY HALL SHREDDED DOCUMENTS	R	3/08/2023	55.63		070338		55.63
4464	DR ANTHONY TATMAN							
I-2/26/2023	C.H. PROFILE	R	3/08/2023	25.00		070339		25.00
1407	ERICKSON EMBROIDERY							
I-16526	SAFETY SHIRTS	R	3/08/2023	264.00		070340		
I-16532	LOGOS-SHIRTS/CLOTHING	R	3/08/2023	30.00		070340		
I-16549	CPD STOCKING CAPS	R	3/08/2023	300.00		070340		594.00
0875	FLEET SUPPLY							
I-119954	NUTS, BOLTS	R	3/08/2023	0.51		070341		
I-119981	SPRAY BOTTLES	R	3/08/2023	11.97		070341		
I-120265	MATERIAL FOR EQUIPMENT	R	3/08/2023	30.64		070341		
I-120480	BOLTS	R	3/08/2023	3.68		070341		
I-120671	800# TUFF HANDLER	R	3/08/2023	149.99		070341		
I-120717	BOLT CUTTER	R	3/08/2023	52.19		070341		
I-120749	SOFTENER SALT	R	3/08/2023	276.15		070341		
I-120875	CALCIUM TO MELT ICE/TIPS HOTSY	R	3/08/2023	348.47		070341		
I-120876	HOTSEY #31 O-RINGS	R	3/08/2023	28.88		070341		
I-120927	RAIN GEAR	R	3/08/2023	70.98		070341		973.46

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4422 I-2023030321034122	GLOBAL SAFETY NETWORK, INC DRUG SCREEN PRE-HIRE	R	3/08/2023	87.03		070343		87.03
0944 I-20230302	GOPHER STATE ONE-CALL INC. FEBRUARY SERVICE	R	3/08/2023	8.10		070344		8.10
3331 I-20230306	DAVID GRABOWSKI UNIFORM REIMBURSEMENT	R	3/08/2023	431.93		070345		431.93
3711 I-20230307	GRAND FORKS BASEBALL LEGION BASEBALL ENTRY FEE	R	3/08/2023	425.00		070346		425.00
3451 I-20230224	GRAND FORKS POLICE DEPARTMENT SOG/SWAT AMMO	R	3/08/2023	259.85		070347		259.85
1010 I-13487731	HACH COMPANY WATER DEIONIZED	R	3/08/2023	60.08		070348		60.08
4443 I-20230228	HAGL SERVICES LLC OFFICIAL SCHEDULER PAYMENT	R	3/08/2023	1,560.00		070349		1,560.00
2529 I-1934	HALLER OVERHEAD DOOR, LLC REPAIR GARAGE DOOR STALL 534	R	3/08/2023	94.35		070350		94.35
3400 I-69235/2 I-69372/2 I-69419/2	CROOKSTON HARDWARE HANK MATERIAL FOR SHOP O-RING, HASP FXD SAFETY MISC TOOLS, SUPPLIES	R R R	3/08/2023 3/08/2023 3/08/2023	16.45 6.68 16.99		070351 070351 070351		40.12
1006 I-010073 I-010077	HN QUALITY PLUMBING INC. VACUUM BREAKERS, CSC TOILETS CIRCULATION PUMP	R R	3/08/2023 3/08/2023	17.10 1,646.64		070352 070352		1,663.74
1105 C-20230210 I-0041	HUGO'S PAID TAX ON \$90.04, CREDIT BAC MISC. SUPPLIES	R R	3/08/2023 3/08/2023	1.60CR 21.18		070353 070353		19.58
9193 I-20230302	HUMANE SOCIETY OF POLK CO INC FEBRUARY BOARDING FEES	R	3/08/2023	1,052.00		070354		1,052.00
1178 I-1-127631380434	JOHNSON CONTROLS, INC. VALVE REPAIR	R	3/08/2023	1,843.60		070355		1,843.60

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4593 I-20230302	KRISTIE JORDE TRAVEL REIMBURSEMENT	R	3/08/2023	256.62		070356		256.62
4591 I-20230127	KARIE KIRSCHBAUM EDAM WINTER CONFERENCE	R	3/08/2023	857.09		070357		857.09
1205 I-03232302124075	KROX RADIO STATION JOB AD AND CITY ADVERTISING	R	3/08/2023	610.00		070358		610.00
1240 I-m185	LAKE AGASSIZ REGIONAL LIBRARY 1ST QUARTER PAYMENT	R	3/08/2023	58,686.25		070359		58,686.25
4000 I-20230228	LAKES COMMUNITY COOPERATIVE SERVICES 1/30-2/27/2023	R	3/08/2023	431.53		070360		431.53
1262 I-20230306	LEAGUE OF MN CITIES INS TRUST 2023 WORKERS COMP INSURANCE	R	3/08/2023	182,491.00		070361		182,491.00
4415 I-20230307	RYAN LINDTWED MILEAGE- MINNEAPOLIS, BEMIDJI	R	3/08/2023	499.76		070362		499.76
4250 I-115924 I-M60801	LUNSETH PLUMBING & HEATING CO. RP2 TESTING @STATION POOL REPAIR	R R	3/08/2023 3/08/2023	302.00 294.06		070363 070363		596.06
2788 I-INV10921274	MARCO - NW 7128 0365 LICENSES	R	3/08/2023	2,087.40		070364		2,087.40
1333 I-20230227	MARSHALL AND POLK RURAL WATER SERVICE 1/11-2/13/2023	R	3/08/2023	32.13		070365		32.13
4223 I-20230223	MARSHALL COUNTY P2P REIMBURSE WAGE 3RD 4TH QTR	R	3/08/2023	10,570.00		070366		10,570.00
1397 I-22955	MILLER AIRCRAFT SERVICE INC. FEBRUARY FUEL	R	3/08/2023	6,348.01		070367		6,348.01
4503 I-485	MINNESOTA COUNCIL OF AIRPORTS MEMBERSHIP RENEWAL	R	3/08/2023	150.00		070368		150.00
3407 I-12715	MN DEPT OF HEALTH-ENVIRONMENTA LICENSE FOR CENT. PARK CAMPGR.	R	3/08/2023	355.00		070369		355.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2294	MN DOT- ST PAUL PUBLIC USE LANDING AREAS	R	3/08/2023	40.00		070370		40.00
0723	O'DAY EQUIPMENT, INC. 100 CC PUMP	R	3/08/2023	4,208.94		070371		4,208.94
1860	OTTER TAIL POWER CO. SERVICE 1/26--2/27/2023	R	3/08/2023	37.56		070372		37.56
1872	PKM ELECTRIC SERVICE 1/30-2/28/2023	R	3/08/2023	50.00		070373		
	I-20230301B SERVICE 1/30-2/28/2023	R	3/08/2023	63.00		070373		113.00
1935	POLK COUNTY TRANSFER STATION BYPASS	R	3/08/2023	6.55		070374		6.55
2057	RED LAKE ELECTRIC COOP SERVICE 1/31-2/28/2023	R	3/08/2023	27,545.18		070375		27,545.18
2100	REGIONAL SANITATION SERV INC GARBAGE	R	3/08/2023	189.09		070376		189.09
4490	REHAB AUTHORITY LLC PHYSICAL EVAL/AGILITY	R	3/08/2023	185.00		070377		185.00
3693	RUBEN J RESENDIZ FEBRUARY BOILER MAINT.	R	3/08/2023	600.00		070378		600.00
3834	RMB ENVIRONMENTAL LABORATORIES CHEMICALS	R	3/08/2023	113.26		070379		
	I-D042164 CHEMICALS	R	3/08/2023	109.99		070379		223.25
2187	SANITATION PRODUCTS INC #98 STREET SWEEPER REPAIR	R	3/08/2023	2,353.82		070380		2,353.82
2437	SCOTT'S TRUE VALUE HARDWARE SAFETY HASP FOR COMM. RM DOOR	R	3/08/2023	7.96		070381		
	I-A233210 ICE MELT, KEYS	R	3/08/2023	47.53		070381		
	I-A233249 BOLTS, SCREWS, NUTS	R	3/08/2023	10.30		070381		
	I-A233261 NUTS, BOLTS, SCREWS	R	3/08/2023	1.70		070381		
	I-A233406 ICE MELT AND LOCKS	R	3/08/2023	417.18		070381		
	I-A233415 PLUMBING/SHOP VAC	R	3/08/2023	41.73		070381		
	I-A233456 MISC. SUPPLIES	R	3/08/2023	49.49		070381		575.89

VENDOR SET: 01 City of Crookston

BANK: AP BREMER BANK, N.A. - AP

DATE RANGE: 2/23/2023 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4386 I-20230225	RANDY SHAFER STEEL TOED BOOTS	R	3/08/2023	144.99		070382		144.99
2272 I-B16467075	SHI INTERNATIONAL CORP SURFACE PRO DOCK	R	3/08/2023	312.00		070383		312.00
4592 I-414203A	SNAPPYLOGOS, INC UNIFORM PATCHES	R	3/08/2023	796.50		070384		796.50
2310 I-2051061	STONE'S MOBILE RADIO INC RADIO IN NEW PICK UP	R	3/08/2023	548.29		070385		548.29
2372 I-INV0034291	TEAM LAB CHEMICAL CORP. LAGOON SLUDGE PROGRAM	R	3/08/2023	5,775.00		070386		5,775.00
4310 I-6903	THE PRACTICE PLACE, PLLC PSYCH EVAL-PRE-HIRE	R	3/08/2023	400.00		070387		400.00
2768 I-18101912	TITAN MACHINERY RANGER PLOW CUTTING EDGE	R	3/08/2023	52.99		070388		52.99
2478 I-20230302	U. S. POSTMASTER POSTAGE WATER DEPT	R	3/08/2023	1,200.00		070389		1,200.00
2545 I-222043	WIDSETH SMITH NOLTING & ASSOC, STREET IMPROVEMENTS	R	3/08/2023	1,410.00		070390		
I-222044	AG INNOVATION CAMPUS ENT. ROAD	R	3/08/2023	21,512.00		070390		
I-222045	2023 STREET IMPROVEMENTS	R	3/08/2023	12,194.00		070390		
I-222046	CITY ENGINEERING SERVICES	R	3/08/2023	748.00		070390		
I-222050	GIS WORK BUILDING INSPECT/PERM	R	3/08/2023	1,695.00		070390		37,559.00
2585 I-42878	YE OLE PRINT SHOPPE INC BUSINESS CARDS JORDAN BERGQUIS	R	3/08/2023	32.00		070391		32.00
4125 I-IN000896480	ZIEGLER CAT SPRAY LUBE FOR UNIT 106	R	3/08/2023	40.35		070392		40.35
2600 I-IN000892054	ZIEGLER INC. UNIT 91 REPAIR	R	3/08/2023	96.04		070393		96.04

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
	REGULAR CHECKS:	90		479,900.42		0.00		479,900.42
	HAND CHECKS:	0		0.00		0.00		0.00
	DRAFTS:	11		139,591.00		0.00		139,591.00
	EFT:	0		0.00		0.00		0.00
	NON CHECKS:	0		0.00		0.00		0.00
	VOID CHECKS:	0	VOID DEBITS	0.00				
			VOID CREDITS	0.00	0.00	0.00		

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			101	619,491.42	0.00	619,491.42
BANK: AP		TOTALS:	101	619,491.42	0.00	619,491.42
REPORT TOTALS:			101	619,491.42	0.00	619,491.42

CK 70297-70393

-RES # 27530 \$29,000.00

TOTAL 590,491.42

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 13th day of March 2023, Council Member _____ offered the following resolution which was seconded by Council Member _____,

RESOLUTION TO APPOINT DESIGNATED INDIVIDUALS TO BOARDS OR COMMISSIONS

WHEREAS: the City of Crookston City Code Section 32.02 A & Section 32.02 B authorize the appointment of all City of Crookston Board and Commission members and,

WHEREAS: the names of all individuals recommended for appointment to Board or Commission shall be brought to the Ways and Means committee for approval and,

WHEREAS: the appointment of all Board or Commission members shall be made by the Mayor of the City of Crookston and,

WHEREAS: the appointment of all Board or Commission members shall be confirmed by the Crookston City Council and,

WHEREAS: the Mayor of the City of Crookston has provided a list of names of individuals recommended for appointment to a Board or Commission as set forth in Exhibit "A" attached hereto and,

WHEREAS: the term of each Board or Commission member is set forth in Exhibit "A" attached hereto and,

WHEREAS: each individual appointed to a Board or Commission by the Mayor of the City of Crookston shall hold such appointment and office until their successor is appointed and qualified and,

WHEREAS: No individual recommended for appointment to a City Board or Commission is an employee of the City of Crookston and

WHEREAS: the Ways and Means committee meeting held on February 27, 2023, reviewed the Mayoral recommendation to appoint candidates to Boards or Commissions and is recommending Council approval set forth in Exhibit "A" and,

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROOKSTON, COUNTY OF POLK, MINNESOTA the individuals set forth in Exhibit "A" shall be appointed to the Board or Commission as designated.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's signature this _____ Day of _____, 2023, at

Attest:

Ashley Rystad
City Clerk

Dale Stainbrook
Mayor

City Board & Committee Appointments

Original
Appointment
From - To

Re-Appointment
From - To

Re-Appointment
From - To

CHEDA (Crookston Housing & Economic Development Authority) – Meets 3rd Tuesday of the Month at 7:00 a.m. at VTP
(7 members)

Dylane Klatt	7/13/21 – 12/31/22 27277	1/1/23-12/31/26 27598	
Tim Menard	1/1/23-12/31/26 27598		
Annette Thompson	3/13/23 – 12/31/28		
Phil Schramm	3/13/23 – 12/31/28		
Morgan Hibma	3/13/23 – 12/31/26		
Nick Nicholas	3/13/23 – 12/31/24		
Tom Skjei	3/13/23 – 12/31/24		

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 13th day of March 2023, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO RECEIVE A DONATION FOR CROOKSTON POLICE DEPARTMENT

WHEREAS: The City of Crookston has received donation in the amount of \$543.71 from Greater Northwest EMS and,

NOW, THEREFORE, IT IS RESOLVED: BY THE CITY COUNCIL OF THE CITY OF CROOKSTON to accept the donation from Greater Northwest EMS to the Crookston Police Department in the amount \$543.71

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2023, at

Attest:

Ashley Rystad
City Clerk

Dale Stainbrook
Mayor

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 13th day of March 2023, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION CALLING FOR BIDS WITH RESPECT DUPERON FLEXRAKE BARSCREEN

WHEREAS: as result of excessive debris occurring at Lift Station 4 a pumping equipment failure has been experienced and,

WHEREAS: the accumulation of excessive debris has and continues to causes excessive wear and tear on Lift Station 4 equipment, maintenance issues and adverse effects concerning the treatment process and,

WHEREAS: members of the Public Works Wastewater Department has researched several makes and models with respect to the best apparatus to remove excessive debris accumulating in Lift Station 4 and,

WHEREAS: the Public Works Department has determined that the Duperon FlexRake bar-screen best meets the needs of the City of Crookston to address the situation of excessive debris at Lift Station 4 and,

NOW THEREFORE, BE IT RESOLVED: by the City Council of the City of Crookston, Minnesota to Call for seal bid with respect of the purchase of a Duperon FlexRake bar-screen. The bid opening will take place on April 4, 2023 at 2:00PM in the Council Chambers located at 124 North Broadway, Crookston, Minnesota 56716.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2023, at

Attest:

Ashley Rystad
City Clerk

Dale Stainbrook
Mayor

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 13th day of March 2023, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION ACCEPTING SEAL BID REGARDING EQUIPMENT, LABOR, CONTROLS AND BALANCING WITH RESPECT TO LIFT STATION 3 UPGRADE

WHEREAS: Lift Station #3 is in need of an upgrade with respect to equipment, controls and balancing including exhaust fans, louver, motorized dampers and electric unit heaters and,

WHEREAS: Advertisements regarding the requests for seal bids appeared in the Crookston Times on February 15, 2023 and,

WHEREAS: Seal bids with respect to Lift Station #3 upgrade were due by 2:00PM on Thursday, March 9, 2023 and,

WHEREAS: A seal bid with respect to Lift Station #3 upgrade was received on March 2, 2023 opened and tabulated according to law at 2:00PM on Thursday, March 9, 2023 and,

WHEREAS: A single sealed bid on behalf of All American Plumbing and Heating in the amount of \$62,835.60 was received and,

WHEREAS: All American Plumbing and Heating is a responsible bidder and provider of services with respect to the desired upgrade to Lift Station #3 and,

WHEREAS: The bid in the amount of \$62,835.60 with respect to the desired upgrade to Lift Station #3 is reasonable and acceptable and,

WHEREAS: The Public Works Director for the City of Crookston recommends the bid of All American Plumbing and Heating \$62,835.60 be accepted.

NOW, THEREFORE, IT IS RESOLVED: BY THE CITY COUNCIL OF THE CITY OF CROOKSTON to accept the bid from All American Plumbing and Heating in the amount \$62,835.60.

IT IS FURTHER RESOLVED, the Public Works Director for the City of Crookston is authorized to sign and execute and any and all documents necessary to acheive the desired upgrade to Lift Station #3.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2023, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad City Clerk

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 13th day of March 2023, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION APPROVING THE INNOVATIVE BUSINESS DEVELOPMENT INFRASTRUCTURE APPLICATION.

WHEREAS: the City of Crookston (Applicant) shall act as the legal sponsor for project(s) contained in the Innovative Business Development Infrastructure Application to be submitted on March 24, 2023 and that Charles Reynolds, City Administrator, for the City of Crookston and Ryan Lindtwed, Finance Director for the City of Crookston are hereby authorized to apply to the Minnesota Department of Employment and Economic Development for funding of this project on behalf of City of Crookston (Applicant) and,

WHEREAS: the City of Crookston has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure matching funds, adequate construction, operation, maintenance and replacement of the proposed project for its design life and,

WHEREAS: the City of Crookston has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice and,

WHEREAS: upon approval of its application by the state, the City of Crookston, may enter into an agreement with the State of Minnesota for the project delineated within it's application, and that it will comply with all applicable laws and regulations as stated in all contract agreements and,

WHEREAS: the Ag Innovation Campus has committed \$460,000 towards the local match requirement and,

WHEREAS: that the sources of the Applicant's matching funds shall be from the State of Minnesota as provided in Sec. 28, Laws 2020, Fifth Special Session Chapter 3, Article 1, Section 21, Subdivision 14, was amended to read: Subd. 14. Crookston; Colborn Property Development \$895,000 for a grant to the City of Crookston for development of the Southern end of the City limits commonly known as the Colborn Property. This appropriation includes money for construction of roads and storm water infrastructure, for design and site preparation, and for other improvements of publicly owned infrastructure and,

WHEREAS: that the City of Crookston will the repay the grant if milestones are not realized by the completion date identified in the Application by the City of Crookston and,

WHEREAS: the City of Crookston certifies that it will comply with all applicable laws, regulations, and rules of the Application which is submitted and,

WHEREAS: the sources and uses, private investors, equity, and other financing commitments represented in the application are accurate and,

NOW THEREFORE, BE IT RESOLVED: by the City Council of the City of Crookston, Minnesota that Charles Reynolds, City Administrator, for the City of Crookston, and Ryan Lindtwed, Finance Director of the City of Crookston or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant City of Crookston.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2023, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad City Clerk