

OFFICIAL MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE COUNCIL MEETING OF JANUARY 20, 2026, COUNCIL CHAMBERS, CITY HALL.

Mayor Stainbrook called the meeting to order at 5:30 p.m. and requested all present to stand to recite the Pledge of Allegiance.

ROLL CALL

The Council Members present in answer to the roll call were: Morgan Hibma, Joseph Shostell, Henry Fischer, Clayton Briggs, Donald Cavalier, Dylane Klatt, and Wendy Ault.

Council Members Absent: Derek Brekken

Staff present: Darin Selzler, Shane Heldstab, Greg Hefta, Ashley Rystad, Keenan Devier, Bryce Spivey, and Joel Pyles.

CROOKSTON FORUM

During the Crookston Forum, Tiffany Olsen of 338 Chrome Street addressed the City Council to express her family's gratitude to Crookston police officers and Crookston Area Ambulance personnel. She described a serious table saw accident involving her father on December 31 that quickly became an emergency. She praised the prompt, calm, and professional response of EMS and law enforcement, noting that their actions brought control and reassurance during a frightening situation. Ms. Olsen specifically thanked EMS responders for their skilled and compassionate care, as well as Officers their professionalism and kindness, including returning after the incident to check on her mother. She emphasized the lasting positive impact their actions had on her family and expressed deep appreciation for all emergency responders.

Bishop Jensen of 314 Leonard Avenue addressed the Council regarding the recent budget adoption, stating that the final 8% increase did not reflect public input and encouraging greater consideration of public feedback in future budget discussions. He also thanked the Crookston Police Department for their response to an online threat involving his business. Additionally, he raised concerns about public safety and requested information on the City's plans and communication strategies to address potential civil unrest or emergency situations.

PRESENTATION AND PUBLIC INFORMATION ANNOUNCEMENT

APPROVAL OF AGENDA

Mayor Stainbrook asked if anyone wished to add any items to the agenda. Hearing none, on motion by Council Member Briggs, seconded by Council Member Fischer; it was duly carried to approve the agenda.

CONSENT AGENDA

Mayor Stainbrook asked if anyone wished to remove any items from the Consent Agenda. Council Member Shostell requested to remove 6.13 a Resolution approving a Cannabis Lower-Potency Hemp Edible Retailer License for Two Captains Inc. for further discussion. On motion by Council Member Cavalier, seconded by Council Member Klatt; it was duly carried to approve the consent agenda.

- 6.01** Approve Proposed City Council Meeting Minutes from January 5, 2026.
- 6.02** Resolution to approve City of Crookston Bills and Disbursements for \$896,970.51 Check Nos 76345-76458. (Res No. 28245)
- 6.03** Resolution to approve the 2026 Gas Fitters and Cement Mason License. (Res No. 28246)
- 6.04** Resolution regarding approving the Confidence Learning Center application for lawful gambling premise permit at the Eagles. (Res No. 28247)
- 6.05** Resolution regarding accepting a \$20.00 donation from Patricia Coauette in memory of Jackie Frenz for Parks and Rec Department. (Res No. 28248)
- 6.06** Resolution calling for a public hearing regarding a request for a one-year extension of the Minnesota Investment Fund (MIF) compliance date for NorthStar Lime, LLC. (Res No. 28249)
- 6.07** Resolution regarding 3rd payment to Gustafson & Goudge, INC for the 2025 hangar construction for the Crookston Municipal Airport. (Res No. 28250)

- 6.08** Resolution establishing procedures relating to compliance with reimbursement bond regulations under the Internal Revenue Code. (Res No. 28251)
- 6.09** Resolution authorizing approval of task order No. 20 with Advanced Engineering and Environmental Services, LLC for 2026 general engineering services. (Res No. 28252)
- 6.10** Resolution authorizing approval of task order No. 21 with Advanced Engineering and Environmental Services, LLC (AE2S) for 2026 funding support services. (Res No. 28253)
- 6.11** Resolution regarding approving the 2026 Council Committees. (Res No. 28254)
- 6.12** Resolution regarding approving the 2026 City Boards and Committee appointments. (Res No. 28255)
- 6.13** This item was removed to 8.04 for further discussion.

PUBLIC HEARING

REGULAR AGENDA

8.01 A motion was made by Council Member Cavalier and seconded by Council Member Ault. The resolution was updated following January 5, 2026, Ways and Means Committee meeting to clarify that the City would donate the land to a future developer. Voting no was Council Member Shostell, Council Members voting yes were: Hibma, Fischer, Cavalier, Briggs, Klatt and Ault. Motion carried to Resolution regarding DEED Redevelopment Grant Program Application Authorization for the Tri Valley Building. (Res No. 28256)

8.02 Motion made by Council Member Fischer, seconded by Council Member Briggs; as discussed at the January 5 Ways and Means meeting. While the original estimated implementation cost was \$32,800, the actual cost to implement Phase 1 is \$20,037. The motion was duly carried to approve the Resolution regarding the ABDO position Classification and Compensation Study Report Phase 1 Non-Union Positions. (Res No 28257)

8.03 Motion made by Council Member Hibma, seconded by Council Member Cavalier, Council members highlighted her extensive experience in municipal economic development, grant management, strategic planning, and project coordination. Ms. Wyum has served with the City since 2024, most recently as a project coordinator, and has acted as lead for community development operations during the vacancy. Council members expressed strong support for her qualifications, leadership, and commitment to the community. It was duly carried to approve Resolution to approve Taylor Wyum as the New Community Development Director. (Res No. 28258)

8.04 Motion made by Council Member Cavalier, seconded by Council Member Klatt; The license is required under state law for retailers selling lower-potency hemp edible products and represents a formal compliance step, as the business has previously sold such products. Council discussion noted that the City cannot limit the number of lower-potency hemp retailers under state statute and that oversight and compliance checks are required Voting no was Council Member Shostell and Briggs, Council Members voting yes were: Hibma, Fischer, Cavalier, Klatt and Ault. Motion carried to approve Resolution approving a Cannabis Lower-Potency Hemp Edible Retailer License for Two Captains Inc. (Res No. 28259)

REPORTS FROM CITY COUNCIL MEMBERS

Joseph Shostell, Council Member 1st Ward,

- No report

Henry Fischer, Council Member 2nd Ward,

- No report

Clayton Briggs, Council Member 3rd Ward,

- Thank you to the Crookston Police Department and ambulance service for their quick response in my home accident.

Donald R Cavalier, Council Member 4th Ward,

- No report

Derek Brekken, Council Member 5th Ward,

- Welcome Mr. Roscoe.

Dylane Klatt, Council Member 6th Ward,

- No report

Wendy Ault, Council Member-at-Large,

- No report.

Morgan Hibma, Council Member-at-Large,

- No report

Dale Stainbrook, Mayor

- Welcome Jon, Katie and Taylor.

ADJOURNMENT

Mayor Stainbrook declared the meeting adjourned at 5:57 PM.

Dale Stainbrook, Mayor

Ashley Rystad, City Clerk