

OFFICIAL MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE COUNCIL MEETING OF FEBRUARY 2, 2026, COUNCIL CHAMBERS, CITY HALL.

Mayor Stainbrook called the meeting to order at 5:30 p.m. and requested all present to stand to recite the Pledge of Allegiance.

ROLL CALL

The Council Members present in answer to the roll call were: Morgan Hibma, Joseph Shostell, Henry Fischer, Clayton Briggs, Donald Cavalier, Dylane Klatt, and Wendy Ault.

Council Members Absent: Derek Brekken

Staff present: Darin Selzler, Shane Heldstab, Greg Hefta, Ashley Rystad, Keenan Devier, Bryce Spivey, and Joel Pyles.

CROOKSTON FORUM

PRESENTATION AND PUBLIC INFORMATION ANNOUNCEMENT

APPROVAL OF AGENDA

Mayor Stainbrook asked if anyone wished to add any items to the agenda. Hearing none, on motion by Council Member Briggs, seconded by Council Member Fischer; it was duly carried to approve the agenda.

CONSENT AGENDA

Mayor Stainbrook asked if anyone wished to remove any items from the Consent Agenda On motion by Council Member Cavalier, seconded by Council Member Klatt; it was duly carried to approve the consent agenda.

- 6.01** Approve Proposed City Council Meeting Minutes from January 20, 2026.
- 6.02** Resolution to approve City of Crookston Bills and Disbursements for \$454,052.60 Check Nos 76459-76528. (Res No. 28260)
- 6.03** Resolution to approve the 2026 Gas Fitters and Cement Mason License. (Res No. 28261)
- 6.04** Resolution regarding approving the 2026 City Boards and Committee appointments. (Res No. 28262)
- 6.05** Resolution approving the satisfaction of a Deferred Loan Repayment Agreement and Mortgage with Michael Q. Schulz. (Res No. 28263)
- 6.06** Resolution to accept a donation of \$100 for Parks & Recreation in memory of Jackie Frantz from Chuck Leonard and Lynn Tiedeman. (Res No. 28264)
- 6.07** Resolution authorizing the Crookston Fire Department to enter into a Fire Service Agreement with the Regents of the University of Minnesota, Crookston. (Res No. 28265)

PUBLIC HEARING

A public hearing was held to consider a request related to the Minnesota Investment Fund assistance provided to Northstar Lime LLC. Mayor Stainbrook opened the public hearing and Phil Schramm, CFO of Northstar Lime LLC, addressed the Council regarding a request for an extension of the employment compliance deadline. He reported that the company currently employs 17 individuals, with an original target of 21 employees as outlined in the MIF agreement. Mr. Schramm explained that operational challenges related to biochar production equipment have delayed additional hiring. It was clarified that the MIF assistance consisted of approximately a \$430,000 loan, including a \$100,000 forgivable portion contingent upon meeting employment requirements. The extension request applies to the forgivable portion. No additional public comments were received, and Mayor Stainbrook closed the public hearing.

REPORTS FROM CITY COUNCIL MEMBERS

Joseph Shostell, Council Member 1st Ward,

- Expressed agreement with prior comments and acknowledged Michelle's important role in the event. They noted that the discussions were meaningful and expected positive outcomes to result.
- Commended City snow removal staff for their efforts while noting concerns received from residents regarding snow being deposited onto cleared areas and vehicles, acknowledging the challenges in meeting all expectations.

Henry Fischer, Council Member 2nd Ward,

- Commended Keenan, Taylor, Michelle, and Chris for their contributions and noted their efforts were well done.

Clayton Briggs, Council Member 3rd Ward,

- Same as the others.

Donald R Cavalier, Council Member 4th Ward,

- Thanked Keenan for his efforts, noting strong attendance, meaningful conversations with community members, and positive engagement regarding the City and Council.

Derek Brekken, Council Member 5th Ward,

- Welcome Mr. Roscoe.

Dylane Klatt, Council Member 6th Ward,

- The event was successful and expressed support for continuing to build on it in the future.

Wendy Ault, Council Member-at-Large,

- The event was successful and thanked Keenan and Taylor for their efforts in organizing it. She noted it was enjoyable to engage with community members.

Morgan Hibma, Council Member-at-Large,

- Thanked all those involved in the event, noted it was successful, and expressed interest in holding similar events in the future.

Dale Stainbrook, Mayor

- Echoed prior praise for the event and acknowledged the contributions of Phil, Shannon, Teresa, Tionna, and others for their displays and knowledge. The event was noted as successful with strong attendance despite cold weather, and the Mayor expressed interest in building on it in the future. Thanks were extended to Keenan and Taylor.

ADJOURNMENT

Mayor Stainbrook declared the meeting adjourned at 5:45 PM.

Dale Stainbrook, Mayor

Ashley Rystad, City Clerk