

# Crookston Planning Commission Meeting

May 19<sup>th</sup>, 2015 7:00 PM- City Hall Conference Room

**Members Present:** Johnston, Jorgens, Kresl, Windels, Steinbrink

**Members Absent:** Perreault, Robinson

**Staff Present:** Stassen, Johnson

**M/C Present:** Stainbrook

Johnston called the meeting to order.

1. The minutes of the April 21<sup>st</sup>, 2015 meetings were approved as read.

**Motion: Kresl 2<sup>nd</sup> Jorgens**

**Motion Passed**

2. **Iverson Variance Request-129 Mill St**

Johnson informed the commission that all legal notices had been sent, and only one response was received, and it was an inquiry on what exactly the project was, and there was no opposition. Jane Simms, who is located in the neighborhood of the variance request, was present to support the project. Iverson stated that this request was a result of a very restrictive lot, largely because of the recent flood protection project. With the removal of the property from the 1% annual flood plain, they are looking to improve the property and add an attached garage. The request was for a 0 ft reduced setback on the north side of the property, and a 5 ft reduced setback to match the existing house on the west side. After some discussion, a motion was made to recommend to the City Council to approve the variance request.

**Motion: Jorgens 2<sup>nd</sup> Kresl**

**Motion Passed**

3. **Santellanes Variance Request-429/431 S Ash St**

Johnson informed the group that Santellanes was unable to attend the meeting due to work commitments. He also informed the group that all legal notices were sent, and that only 1 response was received, which was a clarification of the variance request, and there was no opposition. Greg Boetcher was present, who is a neighbor to the property, and had some general questions about the project. The variance was discussed, and that the lot was very restrictive due to its size and location. The existing garage would be demolished, and a 3 stall garage will be installed in its place to serve both tenants of the duplex. The variance request would be a reduced setback to 1 ft on the side lot, a reduced setback to 12 ft on the street side, and an increase in the size of an accessory structure from 25% of the rear yard to 60% of the rear yard. After some discussion, a motion was made to recommend to the City Council to approve the variance request.

**Motion: Jorgens 2<sup>nd</sup> Kresl**

**Motion Passed**

**4. Determine Selection Committee and Future Meeting Dates**

Discussion was had regarding who would be involved in the Selection Committee, who will select the firm to update the comprehensive plan. It was determined that the full Planning Commission will be part of the Selection Committee. Johnson stated that the proposals are due by noon on May 29<sup>th</sup>, and that there has been decent feedback so far. The proposals will be placed in a packet with an evaluation sheet, and the committee will review the proposals and evaluate each one, and meet on June 4<sup>th</sup> at 4:30 pm to review and decide which firms will be interviewed.

**5. Other**

No additional business was discussed.

**Motion to adjourn: Windels 2<sup>nd</sup> Kresl**

**Meeting was adjourned at 7:26 pm.**

Respectfully Submitted,

Matt Johnson