



Building Department  
124 North Broadway  
Crookston, MN 56716

Phone: (218) 281-5713

MECHANICAL PERMIT APPLICATION

Office Use Only	
Date Issued	/ /
Parcel #	
Permit #	
Permit Fee	

Applicant is: Contractor  Owner

**Site Information**

Job Address	Business Name
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**Owner Information**

Owners Name		Phone	
Address	City	State	Zip

**Contractor**

Name		License no.	
Address	City	State	Zip
Contact Person	Phone	Cell phone	

**Architect/ Engineer**

Name			
Address	City	State	Zip
Contact person	Phone	Cell phone	

**Use Of Building**

<input type="checkbox"/> Single Family	<input type="checkbox"/> Multiple Family	<input type="checkbox"/> Commercial	<input type="checkbox"/> Public	<input type="checkbox"/> 03 Garage/ Accessory Building
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**Class Of Work**

<input type="checkbox"/> 01 New	<input type="checkbox"/> 02 Addition	<input type="checkbox"/> 03 Alteration/Remodel	<input type="checkbox"/> 04 (Maint.) Repair/ Replace
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**Appliances-** Please fill in the appropriate blanks for each appliance installed.

Make	Model number	Fuel type	Flue dia.	Input (BTU) / (KW)	CFM	Tons

**Gas piping-** Please list any gas piping that will be installed.

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**Description Of Work**

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**Project Details**

Start Date / /	Estimated Completion Date / /	Project Value \$
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- **A city license is required for Gas Fitting Contractors.**
- Separate permits are required for building, plumbing, & electrical.
- A complete set of mechanical plans and specs. must be submitted to the Building Official.
- For applications that are faxed to the office please call for permit fee.
- Permits will not be processed until payment in full is received in the Building Officials Office.

**Applicant's Signature**

I hereby apply for a Mechanical Permit and acknowledge that the information above is complete and accurate. That the work will be performed in accordance with the conditions of the permit, approved plans and specifications, and the Minnesota State Building Code and city ordinances. **The person doing the work must call for necessary inspections** and ensure the work remains accessible and exposed for inspection purposes. Permit becomes void if work does not begin within 180 days or is suspended at any time for over 180 days.

Applicant's Signature	Date
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Building Official's approval for issuance	Date
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