

Frequently Asked Questions w/ HR

1

What are your seasonal job openings?

Parks & Recreation has multiple seasonal positions available now and coming up including jobs with Club Kid, Parks Maintenance, and coaching positions for Volleyball, Baseball, Figure Skating, and Hockey

2

What are your full and part-time job openings?

For our **full time** positions we are in active search for our next City Administrator.

Part-time positions available currently are lifeguard and swim instructor at the pool as well as ground maintenance staff with Public Works.

3

What are your employee benefits?

Benefits include fully paid single health/dental/vision insurance policy and a fully paid basic life and AD&D insurance policy. You will be **eligible to select** from a full range of voluntary benefits which would be available at your expense.

4

What are some insights to the hiring process?

Understand the role: Read the job description carefully to identify key skills and responsibilities.

Prepare Materials: Proofread meticulously, and follow all instructions precisely to get past applicant tracking systems (ATS).

5

Tell me about the workplace culture and staff milestones

We have a culture of respecting everyone from the top to the bottom. We celebrate our workplace accomplishments at the city. Every year during the holidays we host a potluck where we recognize our employees five-year milestones and reward them with additional time off.

6

Where do I learn more or apply?

Job postings can be found on the City of Crookston website and keep an eye out on the City of Crookston social media pages.

To apply, download application from City website, email to HR@Crookston.mn.us, email HR@Crookston.mn.us to received fillable application, apply in person at 124 North Broadway, Crookston, MN 56716.