



Building Department
124 North Broadway
Crookston, MN 56716

Phone: (218) 281-5713

RESIDENTIAL BUILDING PERMIT APPLICATION

Office Use Only	
Date Issued	/ /
Parcel #	
Permit #	Flood plain Y/N
Permit Fee	

Applicant is: Contractor Owner

Site Information

Job Address

Owner Information

Owners Name		Phone	
Address	City	State	Zip

Contractor

Name		License no.	
Address	City	State	Zip
Contact Person	Phone	Cell phone	

Use Of Building

01 Single Family 02 Multiple Family 03 Garage/ Accessory Building

Class Of Work

01 New 02 Addition 03 Alteration/Remodel 04 (Maint.) Repair/ Replace Demo Curb/ Street cut

Description Of Work

Project Details

Start Date / /	Estimated Completion Date / /	Project Value \$
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- For construction of a new home or addition please see attached list of required plan submittals.
- Separate permits are required for mechanical, plumbing, electrical, and curb / street cut.
- **All electrical work requires a licensed electrical contractor unless the person doing the work is the owner & resident of the dwelling. The person doing the work must also call the State Electrical Inspector for a permit. Contact number (218)-556-3829**
- For applications that are faxed to the office please call for permit fee.
- Permits will not be processed until payment in full is received in the Building Officials Office.

Owner Statement- To be completed only when the owner is the permit applicant

I understand the State of Minnesota requires residential contractors, residential remodelers and residential roofers be licensed to work in the State unless they qualify for a specific exemption from the licensing requirements. **By signing this statement, I certify that I am building or improving this dwelling myself.** I claim to be exempt from state licensing requirements because I am not in the business of building on speculation or for resale. I also acknowledge that, because I do not have a state license, I forfeit any mechanic's lien rights to which I may otherwise have been entitled under MS 514.01. I further acknowledge I may be hiring independent contractors to perform certain aspects of the improvements on this dwelling, and I understand some of these contractors may be required to be licensed by the State. I understand unlicensed residential contracting, residential remodeling and residential roofing activity is a misdemeanor under Minnesota law, and I forfeit my rights to reimbursement from the Contractors Recovery Fund in the event any contractors I hire are unlicensed. **The person doing the work must call for all necessary inspections.**

Owner's Signature

Date

Contact the Department of Labor & Industry to determine if a contractor is licensed or to check on contractor status. By phone call 1-651-284-5065 or online at www.doli.stste.mn.us go to Residential Building Contractor, License lookup, once on this screen use search tips for further information, and search under, lookup a business license.

Applicant's Signature

I hereby apply for a Building Permit and acknowledge that the information above is complete and accurate. That the work will be performed in accordance with the conditions of the permit, approved plans and specifications, and the Minnesota State Building Code and city ordinances. **The person doing the work must call for necessary inspections** and ensure the work remains accessible and exposed for inspection purposes. Permit becomes void if work does not begin within 180 days or is suspended at any time for over 180 days.

Applicant's Signature

Date

Building Official's approval for issuance

Date